



TOWN OF FAIRVIEW, TEXAS

Agenda

Town Council Regular Meeting

May 7, 2024

7:30 PM

Town Hall Council Chambers
372 Town Place
Fairview, Texas

WATCH THE BROADCAST LIVE

This meeting will be broadcast live. Members of the public who wish to watch this meeting may watch the live broadcast at:

<https://ringcentr.al/3TJvw6f>

1. **Call to Order**
2. **Pledge of Allegiance: U.S. and Texas Flags**
3. **Administer Oaths of Office**
 - a. Administer the Oaths of Office for Town Council Seats 4 and 6
4. **Annual Election for a Mayor Pro Tem of the Town Council**
 - a. Consider, discuss, and take any necessary action on the election of a Mayor Pro Tem
5. **Proclamation and Information Sharing**
 - a. Proclamation for Professional Municipal Clerks Week
6. **Citizen's Comment (for Non-Public Hearing Items)**

At this time, any person may address the Council regarding an item on this meeting agenda or on matters not on this meeting agenda. Each person will have up to five (5) minutes. The Mayor may reduce the speaker time limit uniformly to accommodate the number of speakers or improve meeting efficiency.

Pursuant to Section 551.007 of the Texas Government Code, any person wishing to address the Town Council for items listed as Public Hearings will be recognized when the Public Hearing is opened.

No discussion or action may be taken at this meeting on items not listed on this agenda, other than to make statements of specific factual information in response to a citizen's inquiry or to recite existing policy in response to the inquiry.

7. Consent Agenda

All items listed under the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and considered separately.

- a. Approve the minutes of the April 2, 2024, Regular meeting of the Town Council
- b. Approve an Interlocal Agreement with Collin County for shared expenses on repairs for roads that share City/County maintenance
- c. Approve an Interlocal Agreement with the City of Allen for water service for the Creekwood Addition Replat

8. Reports from Staff

- a. Monthly Financial Report - Period ending March 31, 2024
- b. Quarterly Financial Report - Period ending March 31, 2024
- c. Monthly Police Report - Period ending April 30, 2024
- d. Monthly Fire Report - Period ending April 30, 2024
- e. Monthly Code Enforcement Report - February, March, and April 2024
- f. Engineering report on construction projects

9. Public Hearings

- a. Conduct a public hearing to consider, discuss and take action on a request for approval of a Conditional Use Permit (CUP) for an accessory structure. The 2.13-acre lot is located at 1370 Camino Real and is zoned for a (PC) Planned Center District. Owner/Applicant: Jack and Tamara Gregory.
- b. Conduct a public hearing to consider, discuss, and take any necessary action on a request for approval of Major Warrants to accommodate the development of a one-story office building. The 1.12-acre site is located at 350 Highway 5 and is zoned for the (CPDD) Commercial Planned Development District with the Urban Transition sub-district. Application: Casey McBroom, Cross Engineering representing owner Jonathan and Gail Bentley

10. Action/Discussion Items

- a. Consider, discuss and take action on a request for approval of a Minor Final

Plat of the Immanuel Lutheran Church Addition. The 4.8-acre tract of land is located at 301 Country Club Road and is zoned for the (RE-1) One-acre Ranch Estate District and the (PC) Planned Center District. Applicant: Jeannette Grazioli, trustee of the Immanuel Lutheran Church.

- b. Consider, discuss and take any necessary action on a request for approval of a Preliminary Plat of the Orr Road Estates. The 19.77-acre site is located at the southwest corner of Stacy Road and Orr Road (FM 317) and is zoned for the (RE-2) Two-acre Ranch Estate District. Applicant: Michael Westfall, Westfall Engineering representing owners Brian and Janna Jarvis
- c. Consider, discuss and take any necessary action on a request for approval of a Replat of the Creekwood Addition. The 28.4-acre tract of land is located at the southwest corner of Stacy Road and Country Club Road and is zoned for the (RE-1) One-acre Ranch Estate District. Applicant: Brock Corbett, Kimley-Horn & Associates, representing owners Creekwood United Methodist Church
- d. Consider, discuss, and take any necessary action on setting a date for Budget Worksession

11. Council and Staff Comments

Council and Staff Comments relating to items of public interest: Announcements regarding local or regional civic and charitable events, staff recognition, commendation of citizens, traffic issues, upcoming meetings, informational updates on Town projects, awards, acknowledgement of meeting attendees, birthdays, requests of the Town Manager for items to be placed on upcoming agendas, and condolences.

12. Closed Session

In accordance with Texas Government Code:

- a. **A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land uses; transportation matters; state law review and compliance.
- B. Section 551.072** - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.
- C. Section 551.074 Personnel** - appointment of members of all non-advisory boards and commissions.
- D. Section 551.087 – to discuss or deliberate Economic Development**

Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Under Texas Government Code Chapter 551, the Town Council may enter closed session to discuss any items listed or referenced on a posted agenda notice for this meeting as necessary under the listed exceptions to the Open Meetings Act.

The council further reserves the right to enter into executive session at any time throughout any duly noticed meeting under any applicable exception to the Open Meetings Act.

13. **Adjourn**

I, Joshua Stevenson, Town Secretary, hereby certify that this notice was posted in accordance with Texas Government Code, Chapter 551, on or before the 3rd day of May 2024 at 6:00 p.m.

Joshua Stevenson, Town Secretary

NOTICE OF ASSISTANCE AT THE PUBLIC MEETINGS:

The Town of Fairview Council Chambers is wheelchair accessible. Access to the building and special parking is available at the primary southwest and northwest entrance into the Town Hall parking lot. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services such as interpreters for persons who are deaf or hearing impaired, readers, or large print, are requested to contact the Town Secretary's office at least 48-hours prior to the meeting. Please e-mail your request to townsecretary@fairviewtexas.org or call at 972-886-4234. BRAILLE IS NOT AVAILABLE.