

**TOWN COUNCIL
MEETING MINUTES
JANUARY 5, 2021**

The Town Council met in regular session on Tuesday, January 5, 2021 at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Mayor Pro Tem Ricardo Doi; Councilmembers Gregg Custer, Larry Little, and Ken Logsdon. Councilmembers Charlie Henkle and John Hubbard joined via teleconference. Staff present included Town Manager, Julie Couch; Police Chief, Granver Tolliver; Town Engineer, James Chancellor; Planning Manager, Israel Roberts and Town Secretary, Tenitrus Bethel. Staff present via teleconference included: CFO, Steven Ventura; Interim EDC Manager, Dave Quinn; Fire Chief, Jeff Bell; Assistant to the Town Manager, Adam Wilbourn; and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

At 6:01 p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

Mayor Lessner called the regular session to order at 7:35 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

CITIZENS INPUT:

Andre Schuster, asked for an update on Summit Ct.

Cynthia Brugge, inquired about Old Stacy construction project.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the December 1, 2020 Regular Council meeting; B) Approve the minutes of the December 9, 2020 Special Council meeting; C) Authorize the Town Manager to enter into an Interlocal Agreement with Collin County regarding animal control services and approve the budget for animal shelter services.

Councilmember Henkle made a motion to the approve consent agenda. Mayor Pro Tem Doi seconded the motion, and the motion was approved unanimously.

REPORTS FROM STAFF:

Mr. Ventura reviewed the monthly financial reports.

Chief Tolliver reviewed the monthly police report.

Chief Bell reviewed the monthly fire report.

Mr. Chancellor reviewed current Town construction projects.

PUBLIC HEARING -900 OLD STACY: Mayor Lessner introduced agenda item 7(a), continue a public hearing and consider approval on a request for approval of a Conditional Use Permit (CUP) for the existing home to serve has an accessory structure (guest house). The

subject site is located at 900 Old Stacy Road and is zoned for the (RE-1) One-Acre Ranch Estate District. Owner/Applicant: Luis Martinez. (Case No. CUP2020-02).

Mr. Roberts gave a staff report and presentation related to this request. He reviewed the site plan, the applicant proposed revisions and the history of the site.

The Council and staff had an extended discussion related to the site plan and setbacks.

Mr. Roberts stated there has been no additional correspondence since last month and the PZ recommended approval of this request subject to the conditions in the packet.

Luis Martinez, applicant, spoke to the Council regarding the request.

Mayor Lessner opened the public hearing.

No one came forward to speak.

Mayor Lessner closed the public hearing.

Councilmember Custer made a motion to approve the ordinance as presented for a conditional use permit for an existing home to serve as an accessory structure located at 900 Old Stacy Rd. Councilmember Little seconded the motion, and the motion was approved unanimously.

PUBLIC HEARING – FAIRVIEW DAY SCHOOL: Mayor Lessner introduced agenda item 7(b), conduct a public hearing and consider approval on a request to rezone an 8.2-acre site, formerly the Fairview Country Day School, from the (PC) Planned Center District to the (RE-1.5) One-and-one-half Acre Ranch Estate District. The site is located at 885 Hart Road, on the north side of Hart Road, east of Stoddard Road. Applicant/Owner: Michael Pezzulli (ZA2020-02).

Mr. Roberts gave a staff report and presentation on this item. He stated this is a request to rezone the former Fairview Country Day School site from planned center to RE-1.5 residential zoning. He indicated the request is within a base zoning district and conditional criteria cannot be applied. He stated at the December P&Z meeting the commission recommended approval as presented.

Michael Pezzulli, applicant, was present online.

Mr. Roberts stated two letters of support from the applicant have been received and two letters of opposition from Fairview Meadows residents.

Mayor Lessner opened the public hearing.

Diane Hastings, 880 Beechwood, submitted a letter of opposition read by Mayor Lessner.

Mayor Lessner closed the public hearing.

Councilmember Custer made a motion to approve the ordinance to rezone an 8.2-acre site formerly the Fairview Country Day School from Planned Center (PC) to One-and-one-half Ranch Estate District (RE-1.5 acre). Councilmember Hubbard seconded the motion, and the motion was approved unanimously.

DISCUSSION – IMPACT FEE STUDY: Mayor Lessner introduced agenda item 8(a), consider, discuss and take any necessary action on authorizing the Town Manager to execute a professional services agreement with Kimley-Horn for an impact fee study.

Mr. Chancellor gave a staff report on this item. He reviewed the purpose, types, state regulations and history of impact fees. He indicated an impact fee study is required every 5 years per the state. He recommends conducting an updated impact fee study in order to capture the expansion of the sewer system, the widening of Stacy Road, construction of the water ground storage facility as well as for the anticipation of future growth within the CPDD. He stated the goal is to have the new fees adopted by the end of this year.

The Council and staff had an extended discussion related to this item.

Anthony Samarripas, Kimley-Horn, further discussed impact fees and public hearing requirements.

The Council and staff had an extended discussion related to this item.

Councilmember Doi made a motion to authorize the Town Manager to execute a professional services agreement with Kimley-Horn for an impact fee study with revisions to be made to Task 6, Exhibit A related to the number of meetings to be provided for the project with the Town Manager. Councilmember Logsdon seconded the motion, and the motion was approved unanimously.

DISCUSSION – COVID UPDATE: Mayor Lessner introduced agenda item 8(b), discuss COVID-19 activities and actions and take any necessary action.

Ms. Couch stated the Town was a closed pod to administer vaccinations for internal use and the Town had updated the website to direct residents where they can obtain additional information regarding vaccinations. She indicated staff has not received notice from the EDA regarding the grant; and the new ambulance purchased with CARES funds has been delivered. She stated the County had approximately \$28MM in remaining CARES funds that needed to be allocated before the end of the year; the Commissioners allocated the funds to cities within Collin County specifically for public safety personnel expenses. She indicated the allocation is a type of reimbursement as the personnel wages were paid before receiving the allocation of funds. She stated Town received just over \$398,000 at the end of the month.

Mayor Pro Tem Doi and Councilmember Hubbard proposed rewarding Town personnel, or first responders, with a one-time pay in relation to the continued efforts during the pandemic; the funds would come from reserves.

The Council and staff had an extended discussion related to this item.

Mayor Lessner suggested that Councilmembers Doi and Hubbard meet with Ms. Couch and develop a proposal to be considered at the January 18 special meeting.

DISCUSSION – DRAINAGE: Councilmember Doi introduced agenda item 9(c), disaster declaration and take any necessary action.

Councilmembers Doi and Hubbard proposed the concept of designating Council liaisons for neighborhoods experiencing with water and drainage issues.

The Council and staff had an extended discussion related to this item. The Council agreed to appoint Mayor Lessner, Mayor Pro Tem Doi and Councilmember Hubbard as the community liaisons for upcoming meetings with neighborhoods identified during the Council drainage discussions

DISCUSSION – BOARDS & COMMISSIONS: Mayor Lessner introduced agenda item 8(d), discuss Boards & Commissions and take any necessary action. He stated the Council will hold interviews for the Park Board at the January 18 special meeting.

The Council a brief discussion related to this item.

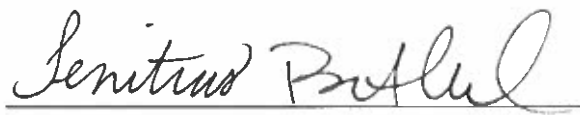
COMMUNITY INTEREST

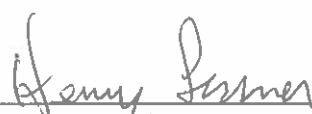
Councilmember Little expressed his condolences to the Harkins family after the passing of John Harkins.

Mayor Lessner acknowledged Councilmember Little's birthday.

Councilmember Hubbard recognized Fairview resident Trish Cunningham, CEO of North Texas Food Bank.

Mayor Lessner adjourned the meeting at 9:24 p.m.


Tenitrus Bethel, Town Secretary


Henry Lessner, Mayor

