

**TOWN COUNCIL
MEETING MINUTES
MARCH 1, 2022**

The Town Council met in regular session on Tuesday, March 1, 2022, at 7:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Councilmembers Rich Connelly, Gregg Custer, Larry Little, Ken Logsdon and John Hubbard. Mayor Pro Tem Ricardo Doi was absent. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Police Chief, Granver Tolliver; Fire Chief, Jeff Bell; Town Engineer, James Chancellor; Staff Engineer, Danielle Oglesbee; Public Works Manager, Aron Holmgren; Assistant to the Town Manager, Adam Wilbourn; Town Secretary, Tenitrus Bethel; and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

At 6:01p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

Mayor Lessner called the regular session to order at 7:30 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

CITIZENS INPUT

Leland Payne, expressed his thoughts related to term limits and the general election.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the February 1, 2022 Regular Council meeting; B) Approve an ordinance cancelling May 7, 2022 General Election; C) Approve a resolution authorizing continued participation with the Oncor Cities Steering Committee and payment of assessed dues for 2022; D) Approve a resolution authorizing continued participation with the Atmos Cities Steering Committee and payment of assessed dues for 2022.

Councilmember Connelly made a motion to approve the consent agenda. Councilmember Custer seconded and the motion passed unanimously.

REPORTS FROM STAFF:

Chief Tolliver reviewed the monthly police report and annual racial profiling report.

Chief Bell reviewed the monthly fire report.

Mr. Chancellor provided a construction update.

Mr. Holmgren provided an update on the Public Works facility.

PUBLIC HEARING – STORMWATER AMENDMENT: Mayor Lessner introduced agenda item 7(a), hold a public hearing and consider approval of an amendment to the Town stormwater ordinance.

Ms. Oglesbee gave a staff report on this item and reviewed the recommended revisions to the current stormwater ordinance.

Mayor Lessner opened the public hearing.

No one came forward to speak.

Mayor Lessner closed the public hearing.

Councilmember Logsdon motioned to approve the amendment to the Town stormwater ordinance. Councilmember Hubbard seconded the motion and the motion passed unanimously.

PUBLIC HEARING – COLLINWOOD ACRE REPLAT: Mayor Lessner introduced agenda item 7(b), Hold a public hearing to consider approval of an ordinance for a replat of lots 22A and 23 of the Collinwood Acres Addition into 5 new lots. The 9.6-acre site is located at 417 & 421 Country Club Drive, on the west side of County Club Drive, north of Old Stacy Road and is zoned for a (PC) Planned Center District. Applicant: Chuck Branch, Valiant Services, INC. representing owner Prithiviraj Loganathan.

Mr. Roberts gave a staff report related to this item and stated the request is to divide two adjacent lots into three. He reviewed the prior Council approval of the development plan and stated the condition of no direct driveway access to Country Club is to remain and all must be a minimum of 1.5 acres. He stated the development meets all design standards and the PZ recommended approval.

The Council and staff had a discussion related to drainage and the detention pond.

Chuck Branch, applicant representative, addressed the Council and addressed the detention pond.

The Council, staff and applicant had a discussion related to the easement along lot 5.

Mayor Lessner opened the public hearing.

No one came forward to speak.

Mayor Lessner closed the public hearing.

Councilmember Logsdon motioned to approve the replat of lots 22A and 23 of the Collinwood Acres Addition. Councilmember Connelly seconded and the motion passed unanimously.

DICUSSION – IMPACT FEES: Mayor Lessner introduced agenda item 8(a), consider, discuss and take any necessary action on the approval of an ordinance establishing new impact fees.

Mr. Chancellor gave a staff report and reviewed the purpose and goal of impact fees. He stated at the last meeting the Council accepted the impact fee recommendations provided in the Kimley-Horn study. He reviewed the fees as recommended by staff. He stated the new fees will take effect upon the approval of the ordinance, with the exception of residential properties which

have already been platted. He stated staff is recommending the adoption of the ordinance as presented.

Councilmember Connelly motioned to approve an ordinance establishing new impact fees as recommended by staff. Councilmember Custer seconded and the motion passed unanimously.

DISCUSSION – RESOLUTION OF PUBLIC NECESSITY: Mayor Lessner introduced agenda item 8(b), consider, discuss and take any necessary action on a resolution of public necessity for acquisition of private property for park land located along State Hwy 5.

Mr. Wilbourn gave a staff report related to this item. He stated the 3.649-acre parcel located along Highway 5 is a critical piece to the town's park and trail plan and would be utilized for trailhead parking and open space. He reviewed the purpose of the resolution and stated staff is recommending approval as presented.

The Council and staff had a discussion related to this item.

Councilmember Logsdon motioned to approve the resolution of public necessity for acquisition of private property for park land located along State Hwy 5. Councilmember Hubbard seconded and the motion. The roll call vote was as follows:

Councilmember Connelly:	aye	Councilmember Custer:	aye
Mayor Lessner:	aye	Councilmember Little:	aye
Councilmember Logsdon:	aye	Councilmember Hubbard:	aye

DISCUSSION – SLOAN CREEK TRAIL MAINTENANCE AGREEMENT: Ms. Couch introduced agenda item 8(c), discuss and consider action on a trail maintenance agreement with the Sloan Creek HOA.

Ms. Couch stated the town's current trail plan includes a trail that is located along Sloan Creek in the Sloan Creek subdivision and that the trail is located in an easement on property that belongs to the Sloan Creek Estates HOA. She stated staff has worked with the HOA to develop an agreement related to the maintenance of the trail easement. She reviewed agreement and outlined the responsibilities of the town.

Councilmember Custer made a motion to approval and execution the trail maintenance agreement with the Sloan Creek HOA subject to legal form. Councilmember Little seconded and the motion unanimously passed.

DISCUSSION – COVID 19 UPDATE: Ms. Couch introduced agenda item 8(d), discuss COVID-19 activities and actions and take any necessary action.

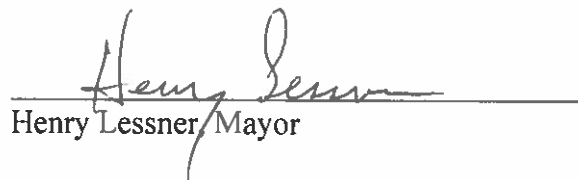
Ms. Couch stated an allocation of federal funds was provided to the state to distribute among cities; however, some cities chose to not take advantage of the funds and the state will reallocate those funds to participating cities throughout the state. She indicated the town may receive around \$2,000 in additional funds but the actual amount has not been released at this time. She stated staff will continue to keep Council abreast on the funding.

Ms. Couch reminded the Council of the upcoming work session on March 22 beginning at 5:00 p.m. She also reminded the Council of the upcoming retirement of utility billing clerk Ophelia Godwin.

Mr. Wilbourn reminded Council and attendees that the technology survey is live and closes April 30. He also reminded attendees of the upcoming hazardous waste collection on April 23 from 9:00 a.m. – 2:00 p.m.

Mayor Lessner adjourned the meeting at 8:34 p.m.


Tenitrus Bethel, Town Secretary


Henry Lessner, Mayor

