TOWN COUNCIL
MEETING MINUTES
MARCH 2, 2021

The Town Council met in regular session on Tuesday, March 2, 2021 at 6:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Councilmembers Charlie Henkle, Gregg Custer, Larry Little, John Hubbard and Ken Logsdon. Mayor Pro Tem Ricardo Doi joined via teleconference. Staff present included Town Manager, Julie Couch; Police Chief, Granver Tolliver; and Town Secretary, Tenitrus Bethel. Staff present via teleconference included: Town Engineer, James Chancellor; Planning Manager, Israel Roberts; CFO, Steven Ventura; Interim EDC Manager, Dave Quinn; Fire Chief, Jeff Bell; Assistant to the Town Manager, Adam Wilbourn; and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 6:30 p.m. and declared a quorum was present.

At 6:31 p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

Mayor Lessner called the regular session to order at 7:30 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

CITIZENS INPUT:
Brian Gelles, 680 Forest Oaks, expressed thoughts related to solid waste.
Zeev Zanzuri, 160 Horseshoe Bend, expressed thoughts related to drainage.
Cynthia Brugge, expressed thoughts related to drainage.
Barbara Isaacs, 811 Beechwood, expressed thoughts related to open meetings.
Roland Feldman, 1207 Arroyo Blanco, expressed thoughts related to solid waste and open meetings.
Deanna Senn, 430 Palomino, expressed thoughts related to open meetings.
Barbara Isaacs, 811 Beechwood, expressed thoughts related to drainage.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the February 2, 2021 Regular Council meeting.

Councilmember Hubbard made a motion to the approve consent agenda. Councilmember Henkle seconded the motion, and the motion was approved unanimously.

REPORTS FROM STAFF:
Mr. Ventura reviewed the monthly financial report.

Chief Tolliver reviewed the monthly police report and the annual racial profiling report.

Chief Bell reviewed the January and February monthly fire report.

Mr. Chancellor reviewed current Town construction projects.

PUBLIC HEARING -REZONE 930 COUNTRY CLUB: Mayor Lessner introduced agenda item 7(a), conduct a public hearing and consider approval of an ordinance granting a request to rezone a 31.05-acre tract of land from the (RE-3) Three-acre Ranch Estate District to a (PC) Planned Center District with modified (RE-2) Two-acre Ranch Estate District standards. The site is located at 930 Country Club Road, on the south side of Country Club Road, east of Stoddard Road. Applicant: Keith Hamilton, Hamilton Duffy, PC, representing owners Mark and Morgan Stoddard. (ZA2020-05).

Mayor Lesner reviewed the history of this parcel and the settlement agreement.

Mr. Roberts gave a staff report related to the request. He stated the request is for a 14-lot single family subdivision which meets the RE-2 design standards. He stated there will be gated emergency access to Hart Rd; there is no additional access to Hart and no private access to Country Club. He reviewed the conceptual landscape plan which includes screening for lots that are adjacent to Hart Rd. He stated at the February meeting the PZ recommended approval 5-0 subject to the conditions in the packet.

Keith Hamilton, applicant, was present online.

Mayor Lessner opened the public hearing.

Barbara Isaacs, 811 Beechwood, inquired about sidewalks and emergency access.
Bruce Kelly, 800 Country Club, expressed his thoughts regarding the lot size.
Devon Hunt, 940 Englenook, expressed her thoughts related to drainage.
Bruce Kelly, 800 Country Club, inquired about zoning.

Mayor Lessner closed the public hearing.

Mayor Pro Tem Doi made a motion to approve the request to rezone a 31.05-acre tract of land located at 930 Country Club Rd from RE-3 to PC with modified RE-2 standards with the conditions as submitted. Councilmember Logsdon seconded the motion, and the motion was approved unanimously.

DISCUSSION –WEATHER EVENTS: Ms. Couch introduced agenda item 8(a), receive a staff update on the recent weather event and take any necessary action.

Ms. Couch reviewed the recent weather event and staff measures to ensure continuation of service. She stated in preparation of the impending weather event the public works department gathered supplies and materials to ensure the continued ability respond to resident requests. She indicated both fire stations and the public works facility experienced power outages while no power outages occurred at town hall.

Ms. Couch discussed the demands of water for NTMWD and the town. She stated the town water demand increased from an average of 1 million gallons/day to 2.5 million gallons/day by day three of the event. She indicated NTMWD continued to provide an update of the supply demands while ensuring adequate supply; typically, in winter months system maintenance and repairs occur due to less demand on the systems; as a result, Nixle notifications were sent out and the website was updated urging residents to conserve water and with an overwhelming effort on behalf of residents to converse water the tanks and towers remained full, and no boil water notices were required.

Ms. Couch discussed staffing and next steps. She indicated that Town Hall was closed for four days with some employees working from home while emergency services brough in additional staffing. She stated an evaluation of the event provided areas of preparedness to be discussed during the upcoming budget cycle including emergency power generation, fuel for emergency operations, radio communications and additional equipment.

The Council and staff had a discussion related to this topic.

DISCUSSION – TOWN DRAINAGE POLICY: Mayor Lessner introduced agenda item 8(b), discuss and consider approving policy amendments related to the Town drainage system regulations and take any additional necessary action.

Mr. Chancellor indicated that one of the outcomes from the council review of drainage matters over the past several months was for staff to update and/or establish policies related to drainage. He indicated that the proposed policy before the council outlined the methodology used to prioritize drainage projects when located in existing town easements and also outlined a recommended process for consideration of drainage projects that are proposed in areas that do not have adequate public easements or rights of way. He further reviewed the presented policy.

The Council and staff had an extended discussion related to this item.

Councilmember Logsdon made a motion to approve a resolution related the Town drainage system regulations, evaluating and implementing drainage projects. Councilmember Henkle seconded the motion, and the motion was approved unanimously.

DISCUSSION – FOXGLEN STUDY: Mayor Lessner introduced agenda item 8(c), consider and discuss the approval of an engineering contract with Huitt-Zollars for engineering consulting and related items and take any necessary action.

Ms. Couch stated due to current staffing limitations staff is recommending utilizing the services of Huitt-Zollars for this project as they are familiar with the area and current issues. She stated prior to the start of the project staff will organize a meeting with the residents.

Mr. Chancellor reviewed the project scope, which includes drainage design; construction plans, specifications and estimates; public meetings; topographic survey; and easement exhibits.

The Council and staff had an extended discussion related to this topic.

Councilmember Logsdon made a motion to authorize the Town Manager to execute an engineering contract with Huitt-Zollars for engineering consulting; with added the conditions of expanding the survey work by an additional $5,000 and hold a neighborhood meeting prior to any expenditure of dollars. Councilmember Hubbard seconded the motion was approved unanimously.

DISCUSSION – COVID UPDATE: Mayor Lessner introduced agenda item 8(d), discuss COVID-19 activities and actions and take any necessary action.

Ms. Couch stated the governor issued an executive order rescinding restrictions for business and lifting the mandatory mask mandate. She stated the current Town disaster declaration can remain in effect; at the next meeting staff would like to review the action plan adopted under the declaration and make any necessary adjustments. She indicated reopening public meetings would be at the discretion of the Council. She reviewed details related to the approved EDA grant and next steps.

The Council and staff and an extended discussion related to the reopening of public meetings.

The Council consented to reopen public meetings beginning in April and continue the closure of Town Hall for an additional 30 days.

Mayor Lessner adjourned the meeting at 10:30 p.m.

Henry Lessner, Mayor

Tenitrus Bethel, Town Secretary

TOWN OF FAIRVIEW