

**SPECIAL TOWN COUNCIL
MEETING MINUTES
MARCH 26, 2020**

The Town Council met in special session on Thursday, March 26, 2020 at 3:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Mayor Pro Tem Ricardo Doi; Councilmembers Charlie Henkle, Cynthia Brugge, Tony Mattei, Ken Logsdon and Roland Feldman. Staff present included Town Manager, Julie Couch; Police Chief, Granver Tolliver; Town Secretary, Tenitrus Bethel. Staff members present via teleconference included Fire Chief, Jeff Bell; Town Engineer, James Chancellor; CFO, Steven Ventura, and Assistant to the Town Manager, Adam Wilbourn, and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 3:30 p.m. and declared a quorum was present.

Mayor Lessner invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

Mayor Lessner discussed the flow of the meeting for those residents logged into the teleconference.

CITIZENS INPUT:

No attendee submitted a comment.

POSTPONE MAY 2, 2020 ELECTION: Mayor Lessner introduced agenda item 5a, discuss and Consider an Ordinance that would postpone the May 2, 2020 elections to the November 3, 2020 uniform election date and take any necessary action.

Ms. Couch reviewed the process of ordering an election and the services provided through the county. She stated should the Council opt to not postpone the May 2, 2020 election the Town would be responsible for all facets of the election process; and staff is not trained or equipped to facilitate an election without the assistance of the county.

The Council and Ms. Couch has an extended discussion related to this item.

Councilmember Henkle made a motion to approve an ordinance postponing the May 2, 2020 election until November 3, 2020. Councilmember Logsdon seconded the motion and the motion was approved 6-0. Councilmember Feldman abstained.

NTMWD WHOLESALE WATER RATES: Mayor Lessner introduced agenda item 5b, discuss and consider a resolution ratifying participation along with other Texas cities and other entities, in an intervention to the PUC Docket No. 46662 and SOAH Docket No. 473-17-4964.WS, which relates to the cost of service determination on the wholesale water rates imposed by the North Texas Municipal Water District and take any necessary action.

Ms. Couch reviewed the history of member and customers contracting with NTMWD for water services, the current administrative process underway at the PUC related to the take or pay system, which will include a review of the premium rate over the base cost for water that is currently charged to customers of NTMWD. She indicated the purpose of the coalition is to

have representation for the customer cities and entities in the legal process at the PUC; currently only member cities have representation for such matters. She stated the legal firm of Jackson Walker has been selected to represent the interest of the customer cities and entities. She stated currently 10 cities have executed the documents to participate and she reviewed the cost allocation method for the coalition. She discussed the PUC timeline for submittal.

The Council and Ms. Couch had an extended discussion related to this item.

Mayor Pro Tem Doi made a motion to approve a resolution authorizing participation in an intervention related to NTMWD wholesale water rates. Councilmember Mattei seconded the motion and the motion was unanimously approved.

DISASTER DECLARATION EXTENSION: Mayor Lessner introduced agenda item 5c, discuss and consider an ordinance extending the COVID-19 Declaration of Disaster and Public Health Emergency and take any necessary action.

Mayor Lessner provided his thoughts related to COVID-19.

Ms. Couch discussed the necessity for a local disaster declaration. She stated under law the mayor has the authority to establish the declaration for 7 days; however, an extension would require the approval of the Council. She indicated the declaration extension presented does not have an expiration date; the extension would continue until which time Council votes to terminate the declaration.

The Council, Mr. McCoy and staff had an extended discussion related to this item.

Mayor Pro Tem Doi made a motion to approve an ordinance extending the declaration of disaster. Councilmember Mattei seconded the motion and the motion was unanimously approved.

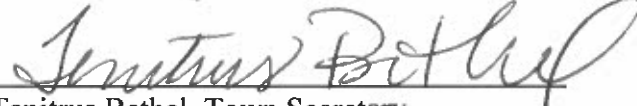
COVID-19 ACTIONS: Mayor Lessner introduced agenda item 5d, discuss COVID-19 activities and actions and take any necessary action.

Ms. Couch provided an overview of the staff level participation to continue daily operation of the Town.

Chief Tolliver and Chief Bell discussed the procedures and precautions the police and fire departments are utilizing while continuing to provide service to the community.

The Council and staff had an extended discussion related to this item.

Mayor Lessner adjourned the meeting at 5:18 p.m.


Tenitrus Bethel, Town Secretary


Henry Lessner, Mayor

