TOWN COUNCIL
MEETING MINUTES
APRIL 3, 2018

The Town Council met in regular session on Tuesday, April 3, 2018 at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson; and Councilmembers Bill Nicol, Pam Little, Paul Hendricks and Renee Powell. Mayor Pro Tem Adler arrived later during the meeting and Councilmember Lessner was absent. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Town Engineer, James Chancellor; Police Chief, Granver Toliver; Fire Chief, Jeff Bell; Executive Assistant, Tenitrus Bethel; and Town Attorney, Clark McCoy.

Mayor Culbertson called the meeting to order at 6:00 p.m. and declared a quorum was present. At 6:00 p.m., the council then adjourned into executive session regarding a consult with legal counsel, property acquisition, personnel and economic development negotiations.

At 7:32 p.m., Mayor Culbertson reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance.

APPOINTMENTS AND REPORTS: DeWayne Gill, FM Global Fire Prevention, presented a grant award to Fairview Fire.

Interim CFO Roger Unger introduced John DeBurro and Claire Wooton, with Weaver and Tidwell, presented the results of the Weaver and Tidwell annual independent audit for fiscal year ending September 30, 2017.

Councilmember Little made a motion to accept the audit findings. Councilmember Powell seconded the motion and the motion was unanimously approved.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the March 6, 2018, regular Council meeting. B) Approve a resolution designating authorized agents of the Town with American National Bank. C) Approve a resolution amending authorized representatives of the Town with TexPool. D) Approve a resolution establishing investigative authority to the Town Fire Marshal.

Councilmember Powell made a motion to approve the consent agenda. Councilmember Nicol seconded the motion and the motion was unanimously approved.

AWARD BID AND APPROVE AN INTERLOCAL AGREEMENT WITH NORTH TEXAS MUNICIPAL WATER DISTRICT: Mr. Chancellor gave a presentation on agenda item 5(a), on an interlocal agreement for Stacy Road construction.

Mr. Chancellor reviewed the overall cost of the project estimated at $4,993,856 and he reviewed the bids for the construction of the street that had been received by the town. He indicated that 8 bids had been received and the low bid had been submitted by Tiseo Paving in the amount of $4,334,425. He also reviewed the increased participation from NTMWD who had agreed to

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Ms. Couch reviewed the process thus far and stated the next series of meetings will be facility tours of Fire Station 2, Fire Station 1, Public Works and Town Hall. She indicated the next steps would be a joint work session with Council to be held on April 26, at Noah's of Fairview from 7:00 p.m. – 10:00 p.m. She indicated that the meeting would be posted as a public meeting. She also stated all of the CRG documents can be found on the Town website under the CRG link located under Top News.

TOWN MASTER PARK AND TRAIL PLAN: Ms. Couch discussed agenda item 5(e), next steps for updating the Town Master Parks and Trail Plan.

Ms. Couch stated there was a recent joint meeting with Park Board and Council to discuss progress, preliminary recommendations and ideas. She stated the next steps would be to solicit resident feedback possibly with a survey. Ms. Couch recommended having the Park Board develop an implementation process.

Mayor Culbertson suggested a public workshop with the Park Board to display the layout of the park plan which should occur prior to the survey being sent to residents.

Councilmember Little asked if there was a way to communicate this to the residents.

Ms. Couch stated a web page, similar to the CRG page, can be created to contain the related information.

FAIRVIEW POLICE RACIAL PROFILING REPORT: Chief Tolliver discussed agenda item 5(f), Fairview Police Department's annual racial profiling report.

Councilmember Hendricks made a motion to approve the Fairview Police Department's annual racial profiling report. Councilmember Little seconded the motion and the motion was unanimously approved.

MCKINNEY AIRPORT UPDATE: Councilmember Hendricks gave a presentation regarding agenda item 5(g), update of the McKinney Airport Master Plan and Layout Plan.

HOMELESS CENSUS UPDATE: Councilmember Hendricks gave a presentation regarding agenda item 5(h) discuss and update regarding the homeless census.

REPORTS FROM STAFF:
Ms. Couch introduced the new Town CFO, Steven Ventura.

Mr. Chancellor discussed possible COG funding for Town roadway projects.

Ms. Couch discussed the upcoming TXDoT public meetings regarding Highway 380. She stated the upcoming meetings will be April 26, May 1 and May 3. Ms. Couch stated at the May council meeting Staff would provide Council with an overview. She stated this information will be posted to the Town website.

Ms. Couch stated Hazardous Waste day is this Saturday.

fund $2.85 million towards the project. The town cost for the project was estimated at $2,143,856 with town funding coming from funds available in the street construction fund. Mr. Chancellor also reviewed the alternate bids for a small parking area in the Parkside park for trail access and for asphalt resurfacing for Old Stacy, Lakewood and Timber Lane. He outlined the bid for the parking area at $83,506 and for the resurfacing at $145,830. He indicated that the funding for the parking area would come from the park dedication fund and the funding for the street resurfacing would come from the general fund unallocated reserve funds.

Mayor Culbertson recommended a meeting with residents affected by the Timber Lane and E. Stacy road projects to give an update.

Councilmember Powell made a motion to award the bid to Tiseo Paving in the amount of $4,334,425.75 for the construction of Stacy Rd to Orr Rd., the alternate bid of $83,505.15 for the Parkside Trail parking lot and $145,825.10 for the asphalt replacement of the previous seal on Lakewood, Timber Ln. and Stacy Rd. Councilmember Little seconded the motion and the motion was unanimously approved.

Councilmember Powell made a motion to approve the amended ILA with NTMWD for the increased level of participation. Councilmember Nicol seconded the motion and the motion was unanimously approved.

APPROVE AN INTERLOCAL AGREEMENT WITH NORTH TEXAS MUNICIPAL WATER DISTRICT, COLLIN COUNTYAND CITY OF LUCAS: Mr. Chancellor gave a presentation on agenda item 5(b), on an interlocal agreement for Orr Road construction.

Mr. Chancellor stated NTMWD, in conjunction with Collin County, Lucas and the Town, is in the planning phase for construction of two concrete lanes on Orr Road from Stacy to E. Forrest Grove. He stated the total cost of the project is an estimated $1,174,705 with the Town's portion being $37,420 funded from the Town's street construction fund.

Councilmember Little made a motion to authorize the Town Manager to execute an interlocal agreement between North Texas Municipal Water District, Collin County and City of Lucas for Orr Road construction. Councilmember Powell seconded the motion and the motion was unanimously approved.

Mayor Pro Tem John Adler arrived.

MUNICIPAL MOSQUITO 2018 CONTRACT: Mr. Dunlap discussed agenda item 5(c), the renewal of the Municipal Mosquito contract for 2018. He outlined that the contract included the per spraying cost for a back-pack sprayer to be used in public areas where infected mosquitos are identified.

Councilmember Hendricks made a motion to authorize the Municipal Mosquito contract, including the backpack spraying on an as needed basis, for one year. Councilmember Powell seconded the motion and the motion was unanimously approved.

PLANNING FOR FUTURE TOWN FACILITIES: Ms. Couch discussed agenda item 5(d), planning for future town facilities, including the citizen committee process.

Ms. Couch reviewed the process thus far and stated the next series of meetings will be facility tours of Fire Station 2, Fire Station 1, Public Works and Town Hall. She indicated the next steps would be a joint work session with Council to be held on April 26, at Noah's of Fairview from 7:00 p.m. – 10:00 p.m. She indicated that the meeting would be posted as a public meeting. She also stated all of the CRG documents can be found on the Town website under the CRG link located under Top News.

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Councilmember Hendricks stated the Veterans Golf Tournament will be April 30th.

Councilmember Nicol stated the annual Pancake Breakfast will be April 21 at Fire Station #2.

Mayor Culbertson adjourned the meeting at 9:26 p.m.

Darion Culbertson, Mayor

Adam Wilbourn, Alternate Town Secretary