

**JOINT TOWN COUNCIL AND
PLANNING & ZONING
MEETING MINUTES
APRIL 19, 2022**

The Town Council met in a special session with the Planning and Zoning Commission on Tuesday, April 19, 2022, at 6:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Mayor Pro Tem Ricardo Doi and Councilmembers Rich Connelly, Gregg Custer, Larry Little, Ken Logsdon and John Hubbard; PZ Chairman Eugene Borsattino; Commissioners Justin Kennedy, Dennis Swingle, and Jon Cocks. Commissioners Paul Hendricks and Lakia Works were not present. Staff present included Town Manager, Julie Couch; Town Secretary, Tenitrus Bethel; Planning Manager, Israel Roberts; Town Engineer, James Chancellor; Assistant to the Town Manager, Adam Wilbourn; Police Chief, Granver Tolliver; CFO, Steven Ventura; and Fire Chief, Jeff Bell.

Mayor Lessner and Chairman Borsattino called the meeting to order at 6:31 p.m. and declared a quorum was present.

ZONING REGULATIONS – SPORTS COURTS: Mayor Lessner introduced agenda item 2, have joint discussion on possible changes to town zoning regulations including regulations related to residential sport courts and related matters.

Mr. Roberts reviewed the conditional use permit process and historical approvals of sport courts. He reviewed the following sport court discussion points: time and use, site placement, size limitations, lighting, screening, fencing and drainage.

Commissioner John Adler arrived.

The Council, PZ and staff had an extended discussion related to the discussion points and the allowance of sport courts by right.

The Council directed Town staff to create a draft zoning ordinance with the suggested changes.

ZONING & SUBDIVISION ORDINANCES: Ms. Couch introduced agenda item 3, have joint discussion on updating the Town Zoning and Subdivision Ordinances. She gave an overview of the study and the purpose.

Daniel Harrison with Freese & Nicol gave a presentation related to the subdivision and zoning ordinance update. He reviewed the following: project overview, diagnostic report overview and next steps.

The Council, Commission and Mr. Harrison had a discussion related to the presentation.

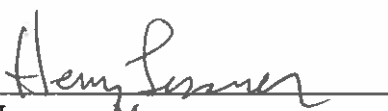
Chairman Borsattino adjourned the Planning and Zoning meeting at 8:32 p.m.

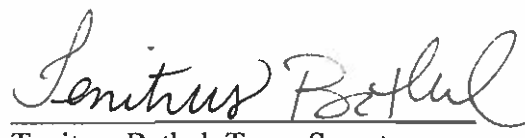
EMPLOYEE PAY ADJUSTMENTS: Ms. Couch introduced agenda item 5, discuss and consider action on proposed employee pay adjustments and take any necessary action. She stated the current compensation and benefit study will take several months to complete. She discussed the challenges with the current state of staffing and employee departures. She stated she is recommending a 2% increase for all employees and increase the minimum and top out pay range.

The Council and staff had an extended discussion related to this item.

Councilmember Custer made a motion to approve a 2% increase in pay for all employees and a 2% increase in the minimum and top out pay ranges. Councilmember Hubbard seconded the motion and it passed unanimously.

Mayor Lessner adjourned the Council meeting at 9:24 p.m.


Henry Lessner, Mayor


Tenitrus Bethel, Town Secretary


Eugene Borsattino, Planning & Zoning Chairman

