

**TOWN COUNCIL
MEETING MINUTES
MAY 2, 2023**

The Town Council met in regular session on Tuesday, May 2, 2023, at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Mayor Pro Tem Ricardo Doi; Councilmembers Rich Connelly, Gregg Custer, Larry Little, Ken Logsdon and John Hubbard. Staff present included Town Manager, Julie Couch; Town Engineer, James Chancellor; Police Chief, Granver Tolliver; Planning Manager, Israel Roberts; Town Attorney Clark McCoy; Town Secretary, Tenitrus Bethel; Assistant Town Manager, Adam Wilbourn; HR Director, Whitney Casey; Interim EDC Manager, Dave Quinn; and Karin Anderson, Communications and Marketing Manager.

Mayor Lessner called the meeting to order at 6:02 p.m. and declared a quorum was present.

At 6:02 p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

Mayor Lessner called the regular session to order at 7:31 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

PRESENTATIONS AND PROCLAMATION

Mayor Lessner presented the Spirit of Fairview award to Park Board Chair Katherine Ponder.

Mayor Lessner presented a proclamation to Ms. Bethel and declared the week of April 30 – May 6, 2023, in the Town of Fairview as Municipal Clerks Week.

Mayor Lessner read a proclamation declaring May 13, 2023, in the Town of Fairview as Falun Dafa Day.

CITIZENS INPUT

No one came forward to speak.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the April 4, 2023 Regular Council meeting; B) Approve a resolution authorizing the Police Chief to apply for the 2023 COPS Hiring Program Grant; C) Approve an ordinance renaming Fairview Village Rd to Latham Dr.

Councilmember Connelly motioned to approve the consent agenda. Councilmember Hubbard seconded and the motion passed unanimously.

REPORTS FROM STAFF:

Mr. Ventura reviewed the monthly and quarterly financial reports.

Chief Tolliver reviewed the monthly police report.

Mr. Chancellor provided a construction update.

PUBLIC HEARING – COSERV GAS FRANCHISE: Mayor Lessner introduced agenda item 8(a), Hold a public hearing and consider approval of an ordinance granting Coserv Gas, LTD franchise to construct, maintain and operate pipelines within the Town.

Mr. Wilbourn reviewed the staff report related to this item.

The Council and staff had a discussion related to franchise fees.

Mayor Lessner opened the public hearing.

No one came forward to speak.

Mayor Lessner closed the public hearing.

Councilmember Logsdon made a motion to approve the ordinance granting Coserv Gas LTD franchise to construct, maintain and operate pipelines within the Town. Mayor Pro Tem Doi seconded, and the motion passed unanimously.

DISCUSSION – FAIRVIEW TOWNHOMES PRELIM PLAT: Mayor Lessner introduced agenda item 9(a), Consider, discuss and take any necessary action on a request for a Preliminary Plat of the Fairview Townhomes Addition. The 15.2-acre sites are generally located on both sides of Fairview Parkway, north of the Fairview Village Road/Latham Drive intersection and is zoned for the (CPDD) Commercial Planned Development District with the Urban Village Sub-district. Applicant: Mike Molge, Kimley-Horn & Associates, representing HHS Residential, LLC and owners Travis Parker Associates, LTD.

Mr. Roberts reviewed the staff report on this item. He indicated this plat was previously presented and approved by the council in January 2022. He reviewed the steps to date and stated the previous plat expired on January 3, 2023, which required the approval process to restart; and there have been no changes to the layout or lots since the previous approval.

The Council and staff had a discussion related to rights-of-way, setbacks and drainage.

Applicant representatives, Katie Youngblood with HHS Residential and Mike Mulligan with Kimley-Horn, spoke to the council regarding this request.

Mayor Pro Tem Doi made a motion to approve the preliminary plat of the Fairview Townhomes. Councilmember Connelly seconded and the motion passed unanimously.

DISCUSSION – FAIRVIEW PKWY TRAFFIC CONTROL: Mayor Lessner introduced agenda item 9(b), Discuss and consider action on traffic control proposals for Fairview Parkway and take any necessary action.

Mr. Chancellor reviewed this item and stated that the intersection of Latham and Fairview Parkway is a major crossing in the Town's trail system. He stated traffic along Fairview Parkway will continue to increase with the planned extension of Fairview Parkway and the reopening of the Ridgeview overpass; and he reviewed potential traffic control solutions for the intersection.

The Council and staff had an extended discussion related to this topic.

DISCUSSION – LEAK ADJUSTMENTS: Mayor Lessner introduced agenda item 9(c), Discuss and consider the approval of an ordinance amending the Town’s policy on water leak adjustments.

Mr. Ventura reviewed the leak adjustment approval process, the current ordinance parameters and the data collected from other cities on their leak adjustment processes. He stated staff is proposing the following four amendments to the ordinance; 1) residents must have a minimum of six months consumption history, not to include the month(s) of the leak; 2) allow for one adjustment every 18 months; 3) credits must be at least \$150 over current average monthly bill for residents with a 6 month billing history and at least \$250 current average monthly bill for residents with a 12 month billing history; and 4) customers must continue to pay bills as due with the exception of the month in question.

The Council and staff had an extended discussion related to the item.

Mayor Pro Tem Doi made a motion to approve an ordinance amending the water leak adjustment policy with the additional amendments; The town will not provide a water adjustment unless an accidental leak causes an increase of at least \$250 over the customer's average monthly bill and reword the NTMWD rate plus 50% for clarity; all subject to legal form. Councilmember Connelly seconded and the motion passed unanimously.

DISCUSSION – JULY REGULAR MEETING: Mayor Lessner introduced agenda item 9(d), Discuss and consider action on moving the July regular meeting.

The Council and staff had a discussion related to rescheduling the July regular meeting which falls on July 4.

Mayor Pro Tem Doi made a motion to reschedule the July regular meeting to Tuesday, July 11, 2023. Councilmember Connelly seconded and the motion passed unanimously.

DISCUSSION – BUDGET WORK SESSION: Mayor Lessner introduced agenda item 9(e), Discuss and take any necessary action on dates for upcoming budget work sessions.

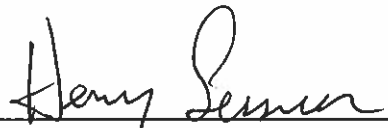
The Council and staff had an extended discussion related to the meeting date of the upcoming budget work session. The Council agreed to hold the meeting on Thursday, July 27, 2023, beginning at 2:00 p.m.

DISCUSSION – MISSION/VISION STATEMENTS: Mayor Lessner introduced agenda item 9(f), Hold discussion on revised Town vision, mission, and related policy statements and take any necessary action.

The Council and staff had an extended discussion related to holding a special meeting to discuss the mission/vision statement and additional topics.

Ms. Couch stated she would send potential meeting dates to the Council to determine availability.

Mayor Lessner adjourned the meeting at 9:03 p.m.


Henry Lessner, Mayor


Tenitrus Bethel, Town Secretary

