SPECIAL TOWN COUNCIL
MEETING MINUTES
JUNE 14, 2018

The Town Council met in regular session on Thursday, June 14, 2018 at 6:00 p.m. at Noah's of Fairview 351 Southwind Drive, Fairview, Texas. Those present were Mayor Darion Culbertson; Mayor Pro Tem Hendricks and Councilmembers Bill Nicol, Henry Lessner, Cynthia Brugge, Anthony Mattei and Roland Feldman. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Town Engineer, James Chancellor; CFO, Steven Ventura; Human Resources Director, Judy Webster; Public Works Manager, Aron Holmgren; Fire Chief, Jeff Bell; Police Chief, Granver Tolliver; Assistant to the Town Manager, Adam Wilbourn and Executive Assistant, Tenitrus Bethel.

Mayor Culbertson called the meeting to order at 3:05 p.m. and declared a quorum was present.

PLANNING FOR FUTURE TOWN FACILITIES:

Ms. Couch presented facility options outlined by the Community Resource Group (CRG). She reviewed the recommendations from the CRG and outlined that the Council could consider directing staff to proceed with development of the scenarios as they may determine appropriate.

The members of the Council, Town Staff and public attendees had an extended discussion regarding items related to Town facilities. The recommendations related to fire facilities, public works facilities, EOC and training facilities. The Council agreed that doing nothing was not an option on the fire and public works needs. They agreed to evaluate a fire station that would meet both future medic and station needs and evaluate incorporating current fire administration in the fire station. Ms. Couch indicated that the CRG wanted site costs to be minimized with alternate pricing for non-critical items. She also indicated that it was discussed with the CRG that the public works facilities would not be included in a bond election but that funding would be considered from the town general fund. They agreed to evaluate a station in the location as originally proposed and moving it closer to public works; to evaluate a station design that meets town standards and that utilizes materials to minimize cost; to evaluate repurposing of the existing metal building for public works with alternative office space for office, shop and warehouse needs; and to consider hardening space within the fire station for EOC/storm shelter needs. They agreed to consider incorporating training needs on the third floor in town hall. Discussion included: price evaluation for renovation; new construction and/or repurposing of facilities; and relocation options.

Ms. Couch indicated that the town consultants, Brinkley Sargent and Huitt-Zollars would be used to develop the options for consideration by the Council.

DISCUSSION RELATED TO INTERIM FIRE AND PUBLIC WORKS SOLUTIONS

Ms. Couch indicated that staff was continuing to develop options for the council to consider on an interim basis. She indicated that a full recommendation would be available at the July regular meeting.

REVISED STACY ROAD ILA: Mr. Chancellor introduced a discussion on an amended interlocal agreement with the City of Allen for the Stacy Road project related to intersection improvements.

The members of the Council and Town staff discussed the reasons for the amendment and the impact to town residents if the improvement is made.

Councilmember Nicol made a motion to approve the amended interlocal agreement between the Town and the City of Allen in the amount of $29,000.00 for intersection improvements to SH-5 and Stacy Road. Councilmember Brugge seconded the motion and the motion was unanimously approved.

FISCAL YEAR 2018-2019 BUDGET:
Ms. Couch provided the Council with an overview of the fiscal year 2018-19 budget process outlining major additions and changes to the budget.

The members of the Council and Town Staff present discussed the FY18-19 budget priorities including the council's priorities, general fund expenditures, water and wastewater fund revenues and expenditures, operating expenses, employee compensation, the cost of additional School Resource Officers (SRO), capital expenditures planned in the 10-year capital plan including fire engine replacement, and construction of a pump station and water ground storage facility. The budget adoption schedule was also reviewed.

Mayor Culbertson adjourned the meeting at 10:24 p.m.

Darion Culbertson, Mayor

Adam Wilbourn, Alternate Town Secretary

TOWN OF FAIRVIEW