

**TOWN COUNCIL
MEETING MINUTES
JULY 7, 2020**

The Town Council met in regular session on Tuesday, July 7, 2020 at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Councilmembers Cynthia Brugge, Ken Logsdon, Tony Mattei and Roland Feldman. Mayor Pro Tem Ricardo Doi and Councilmember Charlie Henkle joined via teleconference. Staff present included Town Manager, Julie Couch; Police Chief, Granver Tolliver; Fire Chief, Jeff Bell; and Town Secretary, Tenitrus Bethel. Staff present via teleconference included; Town Engineer, James Chancellor; Interim EDC Manager, Dave Quinn; Assistant to the Town Manager, Adam Wilbourn, and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 6:05 p.m. and declared a quorum was present.

At 6:07 p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

At 8:21 p.m., Mayor Lessner reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

CITIZENS INPUT:

John Harkins, expressed his thoughts related to debt.

Ben Brown, expressed his thoughts related to Sloan Creek and the Town budget.

Leland Payne, inquired if the TIF information will be posted to the website.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the June 2, 2020 Regular Council meeting; B) Approve the minutes of the June 16, 2020 Special Council meeting.

Councilmember Mattei made a motion to approve the consent agenda. Councilmember Feldman seconded the motion and the motion was approved unanimously.

REPORTS FROM STAFF:

Mr. Ventura reviewed the monthly financial report.

Chief Tolliver reviewed the monthly police report.

Chief Bell reviewed the monthly fire report.

Mr. Chancellor reviewed current Town construction projects.

PUBLIC HEARING – TIRZ 1: Mayor Lessner introduced agenda item G, conduct a public hearing and consider approval of an Ordinance amending the project plan and financing plan for Town of Fairview TIRZ #1.

Ms. Couch reviewed the discussion from the last meeting related to the estimated costs and financing for the construction of the fire station. She reviewed additional contributions towards the debt service including the CDC annual contribution of \$100,000 and the TIF contribution of \$75,000. She stated the TIRZ #1 Board met today and approved the amended project and financing plan, which was amended to include a contribution of \$75,000 per year from the TIF funds, to be applied to the debt service for the construction of the fire station for the life of the debt.

The Council and Ms. Couch had an extended discussion related to this item.

Mayor Lessner opened the public hearing.

Ben Brown, inquired about funding.

Gregg Custer, expressed his thanks to the Town staff.

John Harkins, inquired about funding.

Barbara Isaacs, inquired about TIF and expressed her thoughts related to funding.

Mayor Lessner closed the public hearing.

The Council and staff had a general discussion related to this item.

Mayor Pro Tem Doi made a motion to approve the ordinance authorizing amendments to the project and financing plan for the TIF. Councilmember Logsdon seconded the motion and the motion was unanimously approved.

ACTION/DISCUSSION – ISSUANCE OF CO'S: Ms. Couch introduced agenda item H (a), consider and act on an ordinance authorizing the issuance and sale of Town of Fairview, Texas, General Obligation Improvement and Refunding Bonds, Series 2020; levying an annual ad valorem tax and providing for the security for and payment of said bonds; approving an official statement; providing an effective date; and enacting other provisions relating to the subject.

Marti Shew with Hilltop Securities gave a presentation related general obligation refunding and improvement bonds. She stated within the bond issue are two components; new money for the construction of the new fire station and refunding a portion of existing town debt. She reviewed in detail the process of the competitive sale of the bonds. She stated there were five bidders and the winning proposal was submitted by FHN Financial Capital Markets with a proposed true interest cost of 2.16%. She reviewed the debt service payment schedule and the refunding components. She stated six series of bonds currently held by the Town were being refinanced for a total debt service savings of \$901,983 which will generate an average of \$75,000 per year in savings. She reviewed the application process the Town underwent to apply for the credit rating and stated the Town's rating of AA+ was reaffirmed. She stated the approval of the ordinance would lock the rate and payment schedule; the bonds will be submitted to the Attorney General for approval with a closing date scheduled for August 6, 2020.

The Council, Ms. Shew and staff had an extended discussion related to this item.

Mayor Pro Tem Doi made a motion to approve an ordinance authorizing the issuance and sale of General Obligation Improvement and Refunding Bonds, Series 2020 for the reconstruction of

fire station 1. Councilmember Mattei seconded the motion and the motion was approved unanimously.

DISCUSSION – COVID-19 UPDATE: Mayor Lessner introduced agenda item H (b), discuss COVID-19 activities and actions and take any necessary action.

Ms. Couch reviewed the recent state mandate requiring face shields. She stated due to ongoing social distancing practices related which has allowed for Council members to join meetings remotely, staff is proposing the purchase of Microsoft Surface tablets for the members of Council through use of the CARES funding. She indicated this will ensure adequate access for those members participating virtually for meetings. She indicated each device will contain a camera, microphone and the software will be maintained and updated through the Town IT staff. She stated this tool will allow for a more streamlined approach for distributing council packets and other communications by utilizing the same platform. She stated the cost per unit would be \$2,500.00 which would include the tablet, a mouse, keyboard and carrying case.

The Council and Ms. Couch had an extended discussion related to this topic. There was general agreement concerning the purchase of the tablets with CARES funds.

Councilmember Feldman inquired about sunsetting the current Town emergency measures in place.

The Council and staff had an extended discussion related to this topic.

DISCUSSION – MOVE NOVEMBER REGULAR MEETING: Mayor Lessner introduced agenda item H(c), consider, discuss and take any necessary action regarding a possible move of the regular November Council meeting date due to Election Day.

The Council had a brief discussion related to this item.

Mayor Pro Tem Doi made a motion to move the November regular meeting to November 4, 2020. Councilmember Mattei seconded the motion and the motion was unanimously approved.

DISCUSSION – TOWN INTERNET SERVICE: Mayor Lessner introduced agenda item H(d), discuss internet service in town.

The Council and staff had an extended discussion related to this item. There was discussion regarding holding joint work sessions with the Technology committee and representatives of the internet providers in Town beginning in September.

DISCUSSION – GOLF CARTS: Councilmember Feldman introduced agenda item H(e), discuss the town regulations regarding the operation of golf carts in Town.

Councilmember Feldman asked to table the discussion to the next regular meeting.

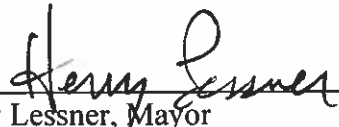
DISCUSSION – HARPER LANDING: Councilmember Brugge introduced agenda item H(f), discuss Harper's Landing developer's agreement.

The Council had an extended discussion related to this item. There was discussion that the Town Engineer would review the provisions of the agreement to determine compliance and provide a report back to the Council at the next meeting.

DISCUSSION – FY 2020-21 BUDGET: Councilmember Brugge introduced agenda item H(g), discuss FY 20-21 budget.

The Council and staff had an extended discussion related to this item.

Mayor Lessner adjourned the meeting at 11:40 p.m.


Henry Lessner, Mayor


Tenitrus Bethel, Town Secretary

