

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
MAY 5, 2026**

The Town Council met on May 5, 2026 at 5:30 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Connelly, and Councilmembers Rich Connelly, Jill Hawkins, Pat Sheehan, and Lokia Works.

Council absent: Councilmember Larry Little.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Pro Tem Custer called the meeting to order at 5:30 PM and declared a quorum was present.

Mayor Hubbard was not present when the meeting was called to order. He joined the meeting during closed session.

At 5:30 PM, the Council adjourned into closed session in accordance with the Texas Government Code:

- a. **A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property, facilities and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; *Williams v. Town of Fairview, et al.*, Case Number 471-00618-2026, 471st District Court of Collin County, Texas; *Taylor v. Town of Fairview et al.*, Case #493-09048-2025, 493rd District Court of Collin County, Texas; state law review and compliance.
- B. Section 551.072** - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.
- C. Section 551.074 Personnel** - appointment of members of all non-advisory boards and commissions.

D. Section 551.087 – to discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:21 PM.

Mayor Hubbard adjourned the 5:30 PM meeting at 7:21 PM.

The Town Council met on May 5, 2026 at 7:00 PM at 372 Town Place, Fairview, Texas.

1. **Call to Order**

Mayor Hubbard called the meeting to order at 7:21 PM upon determining a quorum of the Council was present.

There were 12 members of the public present when the meeting was called to order.

2. **Pledge of Allegiance: U.S. and Texas Flags**

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledges were led by Mayor Pro Tem Custer.

Mayor Pro Tem Custer spoke regarding his tenure on Town Council.

3. **Proclamation and Information Sharing**

c. Recognition of out-going Council members

Mayor Hubbard called for this item.

Mayor Hubbard thanked Mayor Pro Tem Custer for his years of service.

a. Receive a presentation from the Texas Fire Chiefs Association (TFCA) regarding Fairview Fire Department's Best Practices Accreditation

Mayor Hubbard called for this item.

Town Council congratulated the Fire Department on their certification.

b. Proclamation for Police Week

Mayor Hubbard called for the Proclamation for Police Week.

Councilmember Hawkins read the Proclamation.

Mayor Hubbard declared May 11-17, 2026 as Police Week in Fairview.

4. **Citizen's Comment (for Non-Public Hearing Items)**

Mayor Hubbard called for Citizen's Comments.

Daisy Guamancela, 540 Kentucky Ln., spoke regarding a platting issue with her property.

Marlo Ballard, 130 Horseshoe Bend, read the minutes from the Town Council meeting of June 6, 2017.

Clay Medley, 710 Oakdale Circle, spoke regarding multiple topics.

John Stanley, 411 Broadwing Dr, spoke regarding the history of the contract with Freese & Nichols.

Helen Dunham, 151 Horseshoe Bend, spoke regarding a proposed temporary moratorium on conditional use permits.

Lee Moore, Thompson Springs, regarding Agenda Items 7(b), 7(d), the proposed LDS Temple, requested a proclamation to be made for "Responsible Fatherhood Month, and Agenda Item 7(e).

Councilmember Sheehan made a factual response to a Citizen Comment.

Rosline [No last name given], [no address given], spoke regarding noise pollution.

Mayor Hubbard closed Citizen's Comments.

5. **Consent Agenda**

Mayor Hubbard called for the Consent Agenda.

The Mayor stated each item would be considered separately.

a. Approve the minutes of the April 7, 2026, regular meeting of the Town Council
Mayor Hubbard called for the item.

Council passed the motion by Councilmember Connelly, seconded by Mayor Pro

Tem Custer, to approve the minutes of the April 7, 2026, regular meeting of the Town Council in a vote of Yes 6, No 0, Abstained 0.

- b. Approve a process for reviewing impact fees including establishment of an advisory committee

Mayor Hubbard called for this item.

Ms. Couch spoke regarding this item.

Council and Staff had discussion regarding this item.

Council passed the motion by Mayor Pro Tem Custer, seconded by Councilmember Works, to approve a process for reviewing impact fees including establishment of an advisory committee in a vote of Yes 6, No 0, Abstained 0.

- c. Approve First Amendment to Lease Agreement with TAG Soccer LLC

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, to approve a First Amendment to Lease Agreement with TAG Soccer LLC in a vote of Yes 6, No 0, Abstained 0.

- d. Authorize the Town Manager to sign an amended Interlocal Agreement with Collin County regarding Fairview Parkway

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Town Council and Staff had discussion regarding this item.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Sheehan, to Approve Authorize the Town Manager to sign an amended Interlocal Agreement with Collin County regarding Fairview Parkway in a vote of Yes 6, No 0, Abstained 0.

6. **Reports from Staff**

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports on Department Updates and Operations for period ending March 31, 2026

Mayor Hubbard called for staff reports for the period ending March 31, 2026.

Mr. Ventura reviewed the monthly Finance and quarterly Investment report.

Police Chief Chandler reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

The monthly Code report was submitted for Council review.

Mr. Chancellor gave an update on construction projects.

b. Quarterly Investment Report for the period ending March 31, 2026

This item was called during the Monthly Finance update.

7. Action/Discussion Items

a. Consider, discuss, and take any necessary action on the Fairview Airport Impact Review Task Force and related matters

Mayor Hubbard called for this item.

Mayor Hubbard spoke regarding this item.

Councilmember Sheehan spoke regarding this item. The Councilmember proposed the following Resolution:

"The Town of Fairview believes the expansion of the North Texas Regional Airport represents a singular opportunity to provide new transportation and economic benefits to the fastest growing region of our state, and will incorporate development of an appropriate forward vision of service for the demographic and commercial growth in Collin and Grayson Counties.

Therefore, the Fairview Town Council hereby authorizes Mayor John Hubbard to serve on a North Texas Regional Mayors Alliance and to work alongside other elected leaders to encourage civic engagement from throughout the region to review and support the NTRA expansion plan."

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, in a vote of Yes 6, No 0, Abstained 0.

b. Consider, discuss, and take any necessary action on an ordinance prohibiting parking in front of a mailbox

Mayor Hubbard called for the item.

Police Chief Chandler spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Connelly, seconded by Mayor Pro Tem Custer, to approve an ordinance prohibiting parking in front of a mailbox in a vote of Yes 6, No 0, Abstained 0.

The ordinance caption reads as follows:

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF FAIRVIEW, TEXAS, BY AMENDING SECTION 12.03.006, "STOPPING, STANDING, OR PARKING PROHIBITED IN SPECIFIED PLACES," TO ADD A NEW SUBSECTION (b)(7) RELATING TO PARKING NEAR MAILBOXES; PROVIDING A PENALTY; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

- c. Consider, discuss, and take any necessary action on designating a facility in town as an early voting location for Town elections

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

No action was taken regarding this item.

- d. Consider, discuss, and take any necessary action on a process for updating Town zoning regulations including consideration of a schedule for up-coming meetings

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

The following dates were set:

May 19, 2026 @ 7:00PM: Hold joint work session with P&Z to review CUP uses (day care and religious assembly uses including noise)

June 4, 2026 @ 7:00PM: Hold joint meeting with P&Z for public input and finalize draft regulations for CUP uses (day care and religious assembly uses including noise)

June 11, 2026 @ 7:00PM: Hold joint public hearing on adopting regulations for CUP uses and religious assembly uses including noise

No action was taken regarding this item.

- e. Consider, discuss, and take any necessary action on an update of the Town's process for requesting a Fairview designated Zip Code

Mayor Hubbard called for the item.

Mr. Wilbourn spoke regarding this item.

The Council and staff had discussion regarding this item.

No action was taken regarding this item.

- f. Consider, discuss, and take any necessary action on an amendment to Brinkley-Sargent agreement related to building improvements

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Mayor Pro Tem Custer, seconded by Councilmember Works, to approve an amendment to Brinkley-Sargent agreement related to building improvements in a vote of Yes 6, No 0, Abstained 0.

- g. Consider, discuss, and take any necessary action on Board & Commission Appointments

This item was not called for and no action was taken.

8. **Council and Staff Comments**

Mayor Hubbard called for Council and Staff Comments.

Mayor Hubbard spoke regarding an upcoming news story regarding a letter sent by the Mayor to the LDS and regarding the Park Survey.

Councilmember Connelly spoke regarding Mayor Pro Tem Custer and his tenure on Council. The Councilmember welcomed the newly elected councilmembers.

9. **Closed Session**

The Council did not recess back into closed session

10. **Any Necessary Action(s) on Closed-session item(s)**

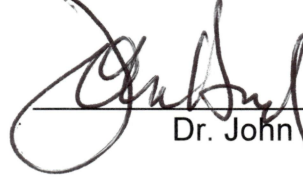
No action was taken regarding closed session items.

11. **Adjourn**

Mayor Pro Tem Custer adjourned the meeting at 9:48 PM

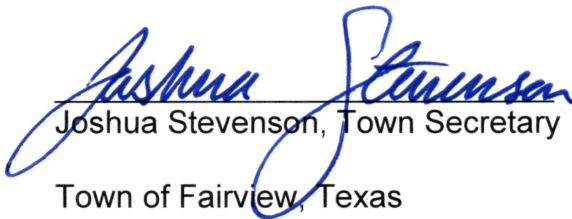
These minutes were approved by the Town Council on June 2, 2026.

APPROVED:



Dr. John Hubbard, Mayor

ATTEST:



Joshua Stevenson, Town Secretary
Town of Fairview, Texas