

**FAIRVIEW TOWN COUNCIL  
MEETING MINUTES  
APRIL 7, 2026**

The Town Council met on April 7, 2026, at 5:30 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, Pat Sheehan, and Lakia Works.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; Dave Quinn, Economic & Community Development Manager; and Town Secretary, Joshua Stevenson.

Mayor Hubbard called the meeting to order at 5:30 PM and declared a quorum was present.

At 5:32 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

**A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; *Williams v. Town of Fairview, et al.*, Case Number 471-00618-2026, 471<sup>st</sup> District Court of Collin County, Texas; *Taylor v. Town of Fairview et al.*, Case #493-09048-2025, 493rd District Court of Collin County, Texas; state law review and compliance.

**B. Section 551.072** - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

**C. Section 551.074 Personnel** - annual evaluation of Town manager, appointment of members of all non-advisory boards and commissions.

**D. Section 551.087 – to discuss or deliberate Economic Development**

**Negotiations:** (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate

the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:22 PM.

Mayor Hubbard adjourned the 5:30 PM meeting at 7:22 PM.

The Town Council met on April 7, 2026 at 7:00 PM at 372 Town Place, Fairview, Texas.

**1. Call to Order**

Mayor Hubbard called the meeting to order at 7:22 PM upon determining a quorum of the Council was present.

There were (22) members of the public present when the meeting was called to order.

**2. Pledge of Allegiance: U.S. and Texas Flags**

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The pledges were led by Mayor Pro Tem Custer.

**3. Proclamation and Information Sharing**

**a. Proclamation for National Child Abuse Prevention Month**

Mayor Hubbard called for the Proclamation for National Child Abuse Prevention Month.

The Proclamation was read by Councilmember Works.

Mayor Hubbard declared April as National Child Abuse Prevention Month in Fairview.

**b. Proclamation for the 2026 North Texas Community Cleanup Challenge**

Mayor Hubbard called for the Proclamation for the 2026 North Texas Community Cleanup Challenge.

The Proclamation was read by Councilmember Hawkins.

Mayor Hubbard recognized the months of March through May 2026 as "North Texas Community Cleanup Challenge Months."

**4. Citizen's Comment (for Non-Public Hearing Items)**

Mayor Hubbard called for Citizen's Comment.

Victoria Lamkin, 401 Broadwing, spoke regarding a permit that was issued by the Town regarding a CUP at 411 Broadwing Drive.

Lee Moore, no address given, spoke regarding various topics.

Councilmember Sheehan stated factual information in response to a public comment.

Councilmember Little stated this would be his last meeting on Council and thanked staff for their service.

Mayor Hubbard closed Citizen's Comments.

## 5. **Annual Financial Audit**

- a. Receive a presentation from Weaver & Tidwell and take any necessary action accepting the annual independent audit for the fiscal year ended September 30, 2025

Mayor Hubbard called for the presentation on the annual independent audit for the fiscal year ended September 30, 2025.

Mr. Ventura spoke regarding this item.

Claire Wooten, representative of Weaver & Tidwell, gave the presentation and answered questions.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Works, to accept the annual independent audit for the fiscal year ended September 30, 2025 in a vote of Yes 6, No 1, Abstained 0. Councilmember Connelly voting No.

## 6. **Consent Agenda**

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Councilmember Sheehan, seconded by Mayor Pro Tem Custer, to approve the Consent Agenda in a vote of Yes 7, No 0, Abstained 0.

The following items were approved:

- a. Approve the minutes of the March 3, 2026, regular meeting of the Town Council
- b. Approve a resolution authorizing continued participation with the Atmos Energy Corp. Steering Committee and payment of assessed dues for 2026

Resolution caption reads as follows:

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRVIEW, TEXAS, AUTHORIZING MEMBERSHIP IN THE ATMOS CITIES STEERING COMMITTEE; AND AUTHORIZING THE PAYMENT OF FOUR CENTS PER CAPITA TO THE ATMOS CITIES STEERING COMMITTEE TO FUND REGULATORY AND RELATED ACTIVITIES RELATED TO ATMOS ENERGY CORPORATION**

- c. Approve renewal of the Municipal Mosquito contract for mosquito management services

**7. Reports from Staff**

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports on Department Updates and Operations for period ending February 28, 2026

Mayor Hubbard called for Staff Reports for period ending February 28, 2026

Mr. Ventura reviewed the monthly Finance report.

Police Chief Chandler reviewed the monthly police reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

Mr. Holmgren reviewed the monthly Code report.

Mr. Chancellor provided an update on construction projects.

Mr. Quinn provided an update on the Fairview Economic & Community Development Corporations.

**9. Action/Discussion Items**

- a. Consider, discuss, and take any necessary action related to the Fairview Airport Impact Review Task Force including consideration of an agreement with the North Texas Conservation Association for completion of a baseline noise study

Mayor Hubbard called for the item.

Ben Brown, a representative of the North Texas Conservation Association, spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Little, seconded by Councilmember Sheehan, to approve an agreement with the North Texas Conservation Association

for completion of a baseline noise study in a vote of Yes 7, No 0, Abstained 0.

## 8. Public Hearings

- a. Conduct a public hearing to consider, discuss, and take any necessary action on an ordinance approving a request for approval of a revised Conditional Use Permit (CUP) for an accessory structure. The 2.8-acre lot is located at 84 Secretariat Lane and is zoned for the (RE-2) Two-acre Ranch Estate District. Owner/Applicant: Bror Peterson.

Mayor Hubbard called for the item.

Mr. Roberts spoke regarding this item. Staff and the Planning & Zoning Commission recommended approval.

The Council and staff had discussion regarding this item.

The applicant spoke regarding this item.

Mayor Hubbard opened the public hearing.

No one requested to speak.

Mayor Hubbard closed the public hearing.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, to approve an ordinance approving a request for approval of a revised Conditional Use Permit (CUP) for an accessory structure with the additional requirement that the accessory structure cannot be used for business purposes in a vote of Yes 7, No 0, Abstained 0.

Ordinance caption reads as follows:

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 14 (ZONING), AND THE ZONING MAP OF THE TOWN OF FAIRVIEW, TEXAS; GRANTING A CONDITIONAL USE PERMIT (CUP) FOR AN ACCESSORY STRUCTURE AT 84 SECRETARIAT LANE; BEING A 2.8-ACRE TRACT OF LAND LOCATED ON LOT 84 OF THE FAIRVIEW FARMS ADDITION, FIFTH SECTION, TOWN OF FAIRVIEW, COLLIN COUNTY TEXAS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

## 9. Action/Discussion Items

- c. Consider, discuss, and take any necessary action on authorizing the Town Manager to enter into an amendment to the TIF Zone No. One economic development and reimbursement agreement for Sloan Corners.

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Lucy Billingsly spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, to approve authorizing the Town Manager to enter into an amendment to the TIF Zone No. One economic development and reimbursement agreement for Sloan Corners. in a vote of Yes 7, No 0, Abstained 0.

- b. Consider, discuss, and take any necessary action on authorizing the Town Manager to enter into a contract, subject to legal form, with Sciens Consulting Group for ERP needs assessment, system selection, and implementation

Mayor Hubbard called for the item.

This item was tabled from the March 3, 2026 agenda. Councilmember Sheehan tabled his motion to approve the item from the March 3, 2026 meeting, seconded by Mayor Pro Tem Custer. That motion was picked up from the table for consideration.

A representative from Sciens Consulting Group spoke regarding this item.

The Council, staff, and the representative had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Mayor Pro Tem Custer, to approve authorizing the Town Manager to enter into a contract, subject to legal form, with Sciens Consulting Group for ERP needs assessment, system selection, and implementation in a vote of Yes 5, No 2, Abstained 0. Councilmembers Connelly and Works voting No.

- d. Consider, discuss, and take any necessary action on authorizing the Town Manager to enter into an Interlocal agreement with Collin County related to a request to reallocate County roadway funds for additional roadway construction on Fairview Parkway

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Mayor Pro Tem Custer, seconded by Councilmember Connelly, to approve authorizing the Town Manager to enter into an Interlocal agreement with Collin County related to a request to reallocate County roadway funds for additional roadway construction on Fairview Parkway in a vote of Yes 7, No 0, Abstained 0.

- e. Consider, discuss, and take any necessary action on an amendment to the Professional Services Agreement with Kimley-Horn for Fairview Parkway South of Ridgeview and Latham Drive

Mayor Hubbard called for the item.

Mr. Chancellor spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Little, to approve an amendment to the Professional Services Agreement with Kimley-Horn for Fairview Parkway South of Ridgeview and Latham Drive in a vote of Yes 4, No 3, Abstained 0. Mayor Hubbard and Councilmembers Connelly and Works voting No.

- f. Consider, discuss, and take any necessary action authorizing the Town Manager to enter into an amendment to a development agreement with New Leaf Homes and Creative LLC., related to the Harper Landing development

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Scott Powel, Owner of New Leaf Homes and Creative LLC., spoke regarding this item.

Mr. Chancellor spoke regarding drainage regarding this project.

The Council and the Owner had discussion regarding this item.

Council passed the motion by Councilmember Works, seconded by Mayor Pro Tem Custer, to approve authorizing the Town Manager to enter into an amendment to a development agreement with New Leaf Homes and Creative LLC., related to the Harper Landing development in a vote of Yes 7, No 0, Abstained 0.

- g. Consider, discuss, and take any necessary action on conducting an updated Parks survey

Mayor Hubbard called for the item.

Mayor Hubbard spoke regarding this item.

The Council had discussion regarding this item.

Council passed the motion by Councilmember Little, seconded by Councilmember Works, to approve conducting an updated Parks survey in a vote of Yes 7, No 0, Abstained 0.

- h. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for this item.

Councilmember Hawkins spoke regarding this item.

Councilmember Hawkins motioned to appoint Mitch Byers to the Economic & Community Development Board to the vacant seat with a term ending August 2026 and to appoint Sandra Ahlin to replace Joe Boggs in May 2026.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Works, in a vote of Yes 7, No 0, Abstained 0.

Mitch Byers' will serve until August 2026 at the will of the Council.

Sandra Ahlin will start her term in May 2026 and will serve until August 2027 at the will of the Council.

#### 10. **Council and Staff Comments**

Mayor Hubbard called for Council and Staff Comments.

Councilmember Sheehan and Mayor Hubbard spoke regarding Breakfast with the Mayor.

Councilmember Hawkins spoke regarding about Community Clean-Up event

Mayor Pro Tem Custer spoke regarding Rotary Club.

Councilmember Sheehan thanked Councilmember Little for his years of service.

#### 11. **Closed Session**

The Council did not adjourn back into Closed Session.

#### 12. **Any Necessary Action(s) on Closed-session item(s)**

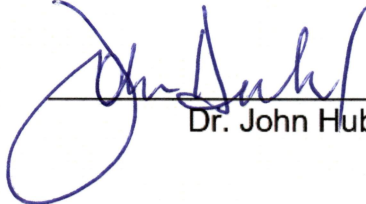
No action was taken on Closed session items.

13. **Adjourn**

Mayor Hubbard adjourned the meeting at 10:48 PM.

These minutes were approved by the Town Council on May 5, 2026.

APPROVED:

  
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Dr. John Hubbard, Mayor

ATTEST:

  
\_\_\_\_\_  
Joshua Stevenson, Town Secretary

Town of Fairview, Texas