

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
MARCH 3, 2026**

The Town Council met on March 3, 2026 at 5:45 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, and Pat Sheehan.

Council absent: Councilmembers Larry Little and Lakia Works.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Hubbard called the meeting to order at 5:45 PM and declared a quorum was present.

At 5:46 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; *Williams v. Town of Fairview, et al.*, Case Number 471-00618-2026, 471st District Court of Collin County, Texas; *Taylor v. Town of Fairview et al.*, Case #493-09048-2025, 493rd District Court of Collin County, Texas; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.

D. Section 551.087 – to discuss or deliberate Economic Development

Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate

the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:08 PM.

Mayor Hubbard adjourned the 5:45 PM meeting at 7:09 PM.

The Town Council met on March 3, 2026 at 7:00 PM at 372 Town Place, Fairview, Texas.

1. Call to Order

Mayor Hubbard called the meeting to order at 7:09 PM upon determining a quorum of the Council was present.

There were approximately six (6) members of the public present when the meeting was called to order.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The Pledges were led by Mayor Pro Tem Custer.

3. Citizen's Comment (for Non-Public Hearing Items)

Mayor Hubbard called for Citizen's Comments.

Marlo Ballard, 130 Horseshoe Bend, spoke regarding Town Ordinances.

Mayor Hubbard closed Citizen's Comments.

4. Consent Agenda

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Councilmember Connelly, seconded by Mayor Pro Tem Custer, to approve the Consent Agenda in a vote of Yes 5, No 0, Abstained 0.

The following items were approved:

- a. Approve the minutes of the February 3, 2026, regular meeting of the Town Council
- b. Approve a resolution authorizing continued participation with the Oncor Cities

Steering Committee and payment of assessed dues for 2026

The resolution caption reads as follows:

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRVIEW, TEXAS, AUTHORIZING CONTINUED PARTICIPATION WITH THE STEERING COMMITTEE OF CITIES SERVED BY ONCOR; AND AUTHORIZING THE PAYMENT OF TEN CENTS PER CAPITA TO THE STEERING COMMITTEE TO FUND REGULATORY AND LEGAL PROCEEDINGS AND ACTIVITIES RELATED TO ONCOR ELECTRIC DELIVERY COMPANY, LLC.

5. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports on Department Updates and Operations for period ending January 31, 2026

Mayor Hubbard called for staff reports for the period ending January 31, 2026.

Mr. Ventura reviewed the monthly Finance report.

Police Chief Chandler reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

Mr. Holmgren reviewed the monthly Code report.

Mr. Chancellor reviewed Construction projects and updates.

6. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on authorizing the Town Manager to enter into a contract, subject to legal form, with Sciens Consulting Group for ERP needs assessment, system selection, and implementation.

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Representatives from Sciens Consulting Group spoke regarding this item.

Councilmember Sheehan motioned to approve the Town Manager to enter into a contract with Sciens Consulting Group, seconded by Mayor Pro Tem Custer.

The Council and staff had discussion regarding this item.

Councilmember Sheehan modified his motion to table the item.

Council passed the motion by Councilmember Sheehan, seconded by Mayor Pro Tem Custer, to table this item in a vote of Yes 5, No 0, Abstained 0.

This item will be on the Town Council agenda on April 7, 2026.

- b. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for this item.

Council passed the motion by Councilmember Hawkins, seconded by Mayor Pro Tem Custer, to appoint Lee Moore to the Zoning Board of Adjustments as an Alternant member with a term ending 2027; Imran Khan as the Chair of the Technology Advisory Committee; Susan Whigham to the Public Art Committee with a term ending 2027; Shawn Carter to the Public Art Committee with a term ending 2027; and Debbie Malafsky to the Public Art Committee with a term ending 2026 in a vote of Yes 5, No 0, Abstained 0.

Council passed the motion by Mayor Hubbard, seconded by Councilmember Connelly, to appoint Dr. Mitra Supra, Ben Brown, Johnathan Price to the Fairview Airport Impact Review Task Force in a vote of Yes 5, No 0, Abstained 0.

- c. Consider, discuss, and take any necessary action on setting dates for upcoming budget meetings

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The following schedule was set for the upcoming budget meetings:

Tuesday, June 23rd, 2026, starting at 3:00 PM – Pre-Budget Work session

Thursday, July 30th, 2026, starting at 12:00 PM – Budget Retreat

Tuesday, August 4th, 2026, starting at 7:00 PM – Regularly scheduled Council meeting, record vote on budget

Wednesday, August 12th, 2026, starting at 4:00 PM – Optional Budget Work session

Tuesday, August 18th, 2026, starting at 7:00 PM – Public Hearing on budget

Monday, August 24th, 2026, starting at 3:00 PM – Adopt the budget

7. Council and Staff Comments

Mayor Hubbard called for Council and Staff Comments.

Mayor Hubbard spoke regarding Breakfast with the Mayor and a future joint meeting between the Town Council and the Planning & Zoning Commission.

Councilmember Sheehan spoke regarding the recent adoption of the noise ordinance.

Councilmember Connelly spoke regarding an issue on the Town's codified ordinances.

8. Closed Session

At 9:11 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

- a. **A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; *Williams v. Town of Fairview, et al.*, Case Number 471-00618-2026, 471st District Court of Collin County, Texas; *Taylor v. Town of Fairview et al.*, Case #493-09048-2025, 493rd District Court of Collin County, Texas; state law review and compliance.
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- D. Section 551.087 – to discuss or deliberate Economic Development Negotiations:** (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

9. **Any Necessary Action(s) on Closed-session item(s)**

Mayor Hubbard reconvened from Closed Session and reopened the public meeting at 10:28.

Mayor Hubbard called for any necessary action on closed session items.

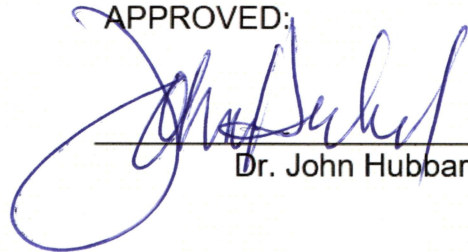
No action was taken.

10. **Adjourn**

Mayor Hubbard adjourned the meeting at 10:28 PM.

These minutes were approved by the Town Council on April 7, 2026.

APPROVED:



Dr. John Hubbard, Mayor

ATTEST:



Joshua Stevenson, Town Secretary
Town of Fairview, Texas