

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
FEBRUARY 3, 2026**

The Town Council met on February 3, 2026 at 5:45 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, Pat Sheehan, and Lakia Works.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Assistant Fire Chief, Travis Green; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Pro Tem Custer called the meeting to order at 5:45 PM and declared a quorum was present.

At 5:45 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; resolutions; drainage matters; town regulations; religious land use; transportation matters; *Culbertson, et al. vs. Town of Fairview*, Cause No. 471-03967-2025, 471st District Court, Collin County, Texas; *Taylor v. Town of Fairview, Texas, et al.*, Cause No. 493-09048-2025, 493rd District Court, Collin County, Texas; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.

D. Section 551.087 – to discuss or deliberate Economic Development

Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision

(1). Proposed commercial/retail developments.

Mayor Hubbard joined the meeting during closed session.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:11 PM.

Mayor Hubbard adjourned the 5:45 PM meeting at 7:11 PM.

The Town Council met on February 3, 2026 at 7:00 PM at 372 Town Place, Fairview, Texas.

1. Call to Order

Mayor Hubbard called the meeting to order at 7:11 PM upon determining a quorum of the Council was present.

There were six (6) members of the public present when the meeting was called to order.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The pledges were led by Mayor Pro Tem Custer.

3. Citizen's Comment (for Non-Public Hearing Items)

Mayor Hubbard called for Citizen's Comment.

Ben Brown, 717 Mustang Court, spoke regarding the McKinney National Airport.

Mayor Hubbard closed Citizen's Comments.

4. Consent Agenda

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Works, to approve the Consent Agenda in a vote of Yes 7, No 0, Abstained 0.

The following items were approved:

- a. Approve the minutes of the January 6, 2026, regular meeting of the Town

Council

- b. Approve an ordinance calling the May 2, 2026 General Election and authorizing the Town Manager to execute a joint agreement with Collin County for the provision of election services

Ordinance caption reads as follows:

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, CALLING AND ORDERING A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 2, 2026; APPROVING A JOINT ELECTION AGREEMENT AND CONTRACT WITH COLLIN COUNTY; DESIGNATING A POLLING PLACE; APPOINTING AN ELECTION JUDGE AND AN ALTERNATE JUDGE; PROVIDING FOR NOTICE OF ELECTION; ESTABLISHING OTHER PROCEDURES FOR CONDUCTING THE ELECTION; AND PROVIDING AN EFFECTIVE DATE.

5. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports on Department Updates and Operations for period ending December 31, 2025

Mayor Hubbard called for Staff Reports for period ending December 31, 2025.

Mr. Ventura reviewed the monthly Finance report and the quarterly investment report.

Police Chief Chandler review the monthly police reviewed the monthly Police report and the 2025 annual racial profiling report.

Fire Chief Bell reviewed the monthly Fire report.

The monthly Code report was submitted to Council for review.

Mr. Chancellor provided an update on construction projects.

- b. Quarterly Investment Report for the period ending December 31, 2025

Mr. Ventura reviewed this item after he gave an update on the monthly Finance Report.

- c. 2025 Annual Racial Profiling Report

Chief Chandler reviewed this item after he gave an update on the monthly Police report.

6. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on the Fairview Airport Impact Review Task Force

Mayor Hubbard called for this item.

The Task Force Chair, Henry Lessner, gave an update.

The Task Force Chair and the Council had discussion.

Mayor Hubbard spoke regarding this item.

No action was taken regarding this item.

- b. Consider, discuss, and take any necessary action on ordinances adopting the 2024 International Building Code, the 2024 International Fire Code, and the 2026 National Electric Code as amended

Mayor Hubbard called for this item.

Mr. Chancellor spoke regarding this item.

Staff and Council had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, to approve ordinances adopting the 2024 International Building Code, the 2024 International Fire Code, and the 2026 National Electric Code as amended in a vote of Yes 7, No 0, Abstained 0.

The Ordinance captions read as follows:

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL FUEL GAS CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-21 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL MECHANICAL CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-24 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL PLUMBING CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER

2020-23 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE RESIDENTIAL BUILDING CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-29 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL SWIMMING POOL AND SPA CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-25 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2026 EDITION OF THE NATIONAL ELECTRIC CODE, REPEALING ORDINANCE NUMBER 2020-26 AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, REPEALING ORDINANCE 2020-28, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL BUILDING CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-28 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, ADOPTING THE 2024 EDITION OF THE INTERNATIONAL ENERGY CONSERVATION CODE, AMENDING SPECIFIC SECTIONS; ADOPTING APPENDICES; REPEALING ORDINANCE NUMBER 2020-22 WITH CERTAIN EXCEPTIONS AND ALL AMENDMENTS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVING

CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, REPEALING ORDINANCE NO. 2020-27 WITH CERTAIN EXCEPTIONS; ADOPTING THE 2024 EDITION OF THE INTERNATIONAL FIRE CODE, AS THE FIRE CODE FOR THE TOWN OF FAIRVIEW; ADDING, AMENDING OR DELETING SECTIONS OF THE INTERNATIONAL FIRE CODE; PROVIDING A SAVINGS CLAUSE; REPEALING PRIOR CODE AND ORDINANCE PROVISIONS IN CONFLICT WITH THIS ORDINANCE SUBJECT TO SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

- c. Consider, discuss, and take any necessary action on an ordinance amending noise regulations within the Town

Mayor Hubbard called for this item.

Police Chief Chandler spoke regarding this item.

Staff and Council had discussion regarding this item.

Council passed the motion by Councilmember Hawkins, seconded by Mayor Pro Tem Custer, to approve an ordinance amending noise regulations within the Town in a vote of Yes 7, No 0, Abstained 0.

The ordinance caption reads as follows:

AN ORDINANCE OF THE TOWN OF FAIRVIEW, TEXAS, AMENDING THE CODE OF ORDINANCES, TOWN OF FAIRVIEW, TEXAS, CHAPTER 8 "OFFENSES AND NUISANCES," ARTICLE 8.04 "NOISE," AND RELATED PROVISIONS THEREIN; PROVIDING FOR SAVINGS, SEVERABILITY, AND REPEALING CLAUSES; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING A PENALTY CLAUSE WITH PENAL FINE FOR VIOLATION OF UP TO TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE AND A SEPARATE OFFENSE SHALL BE DEEMED COMMITTED EACH DAY DURING OR ON WHICH A VIOLATION OCCURS OR CONTINUES

- d. Consider, discuss, and take any necessary action on scheduling a joint meeting with the Economic/Community Development Corporation Board

Mayor Hubbard called for this item.

Ms. Couch spoke regarding this item.

The Council and Staff had discussion regarding this item.

The joint meeting will be held on Tuesday, February 24th, 2026, starting at 6:00 PM.

- e. Consider and discuss establishing council liaisons to certain Town Boards and Commissions

Mayor Hubbard called for this item.

Ms. Couch spoke regarding this item.

Council and Staff had discussion regarding this item.

Council passed the motion by Councilmember Works, seconded by Councilmember Hawkins, to approve council liaisons to certain Town Boards and Commissions in a vote of Yes 7, No 0, Abstained 0.

The following liaisons were approved:

Board/Commission	Liaison
Planning & Zoning Commission	Councilmember Rich Connelly
Economic & Community Development Corporation	Councilmember Pat Sheehan
Parks & Recreation Advisory Board	Councilmember Jill Hawkins
Technology Advisory Board	Councilmember Lakia Works

- f. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for this item.

Councilmember Hawkins spoke regarding this item.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Connelly, to appoint Janice James and Vanessa Buccella to the Parks & Recreation Advisory Board in a vote of Yes 7, No 0, Abstained 0.

Janice James' term will run from February 3, 2026 - August 1, 2027 at the will of the Council.

Vanessa Buccella's term will run from February 3, 2026 - August 1, 2026 at the will of the Council.

7. Council and Staff Comments

Mayor Hubbard called for Council and Staff Comments.

Mayor Hubbard spoke regarding Breakfast with the Mayor.

Ms. Couch spoke regarding the ribbon cutting for Fairview Parkway.

8. **Closed Session**

The Council did not adjourn back into Closed Session.

9. **Any Necessary Action(s) on Closed-session item(s)**

No action was taken on Closed session items.

10. **Adjourn**

Mayor Hubbard adjourned the meeting at 8:50 PM

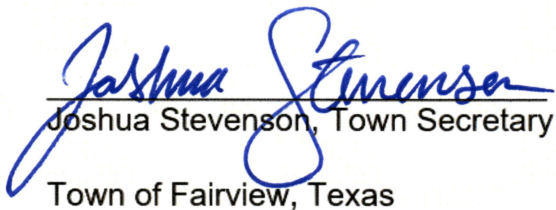
These minutes were approved by the Town Council on March 3, 2026.

APPROVED:


A handwritten signature in black ink, appearing to read "Dr. John Hubbard", is written over a horizontal line.

Dr. John Hubbard, Mayor

ATTEST:


A handwritten signature in blue ink, appearing to read "Joshua Stevenson", is written over a horizontal line.
Joshua Stevenson, Town Secretary
Town of Fairview, Texas