

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
DECEMBER 2, 2025**

The Town Council met on December 2, 2025 at 5:45 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, Pat Sheehan, and Lakia Works.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Hubbard called the meeting to order at 5:46 PM and declared a quorum was present.

At 5:45 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; Settlement Demand; *Culbertson, et al. vs. Town of Fairview*, Cause No. 471-03967-2025, 471st District Court, Collin County, Texas; *Taylor v. Town of Fairview, Texas, et al.*, Cause No. 493-09048-2025, 493rd District Court, Collin County, Texas; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:05 PM.

Mayor Hubbard adjourned the 5:45 PM meeting at 7:04 PM.

The Town Council met on December 2, 2025 at 7:00 PM at 372 Town Place, Fairview, Texas.

1. Call to Order

Mayor Hubbard called the meeting to order at 7:05 PM upon determining a quorum of the Council was present.

There were approximately ten (10) members of the public present when the meeting was called to order.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The pledges were led by Councilmember Hawkins.

3. Citizen's Comment (for Non-Public Hearing Items)

Mayor Hubbard called for Citizen's Comment.

Ricardo Doi, 361 Spring Meadow Drive, spoke in opposition of agenda item 7(b) and spoke regarding traffic signage.

Bobby Dike, 579 Country Club, spoke regarding drainage on his property caused by road expansion of Stoddard Rd.

Lee Moore, 1840 Hammerly Drive, spoke in opposition of agenda item 7(b).

Pamela Sailor, 199 Newchester, spoke in opposition of agenda item 7(b).

Mary Price, 579 Meandering Way, spoke in opposition of agenda item 7(b) and spoke regarding the Town's special event.

Debbie Malasky, 820 Shadybrook Lane, spoke in opposition of agenda item 7(b).

Mayor Hubbard closed Citizen's Comments.

4. Consent Agenda

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Mayor Hubbard, seconded by Councilmember Connelly, to approve the Consent Agenda with correction to the proposed minutes in a vote of Yes 7, No 0, Abstained 0.

a. Approve the minutes of the November 4, 2025, regular meeting of the Town

Council

- b. Authorize the Town Manager, subject to legal form, to sign an amendment to an Interlocal Agreement with Collin County regarding animal control services
- c. Authorize the Town Manager, subject to legal form, to sign an amendment to an Interlocal Agreement with Collin County regarding animal shelter services

5. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports for period ending October 31, 2025

Mayor Hubbard called for Staff Reports for period ending October 31, 2025.

Mr. Ventura reviewed the monthly Finance report and quarterly investment report. Chief Chandler reviewed the monthly Police report.

Chief Bell reviewed the monthly Fire report.

Mr. Holmgren reviewed the monthly Code report and gave an update on the ongoing AMI project.

Mr. Chancellor provided an update on construction projects.

- b. Quarterly Investment Report for period ending September 30, 2025

Mr. Ventura reviewed this item after he gave an update on the monthly Finance for the period ending October 31, 2025.

6. Public Hearings

There were no Public Hearing items.

7. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on the Fairview Airport Impact Review Task Force

Mayor Hubbard called for this item.

Mayor Hubbard gave an update from the Task Force Chair.

No action was taken regarding this item.

- b. Consider, discuss, and take any necessary action related to town hall operating hours

Mayor Hubbard called for this item.

Councilmember Sheehan made the following motion: "Resolved, that any further staff consideration involving personnel scheduling or hours of service to the public proceed with a commitment to maintain Monday-to-Friday service (other than our schedule of approved Town holidays) at Town Hall."

Councilmember Works seconded the motion.

Council had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Works, in a vote of Yes 7, No 0, Abstained 0.

- c. Consider, discuss, and take any necessary action on a resolution allocating votes for Collin County Appraisal District Board of Directors election

Mayor Hubbard called for this item.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Sheehan, to allocate Fairview's five (5) votes to Baine Brooks for Collin County Appraisal District Board of Directors election in a vote of Yes 7, No 0, Abstained 0.

- d. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for this item.

Mayor Pro Tem Custer motioned to remove Economic/Community Development Corporation Board Member Gene Borsattino and appoint Henry Lessner to the EDC/CDC. Councilmember Sheehan seconded the motion.

The Council had discussion regarding this item and the pending motion.

Councilmember Sheehan withdrew his second on the motion.

Without a second, the motion made by Mayor Pro Tem Custer died on the floor.

Council approved the motion by Councilmember Connelly, seconded by Mayor Pro Tem Custer, to appoint Pamela Sailor as the Chair of the Public Arts Committee.

8. Council and Staff Comments

Mayor Hubbard called for Council and Staff Comments.

Ms. Couch spoke regarding the Annual Tree Lighting Event. Ms. Couch

commended Karin Anderson, Aron Holmgren, and the Public Works staff for their efforts for the event.

Councilmember Sheehan spoke regarding the Letter from the Mayor in the Town Newsletter and commended the Mayor.

Mayor spoke regarding Breakfast with the Mayor.

9. Closed Session

The Council did not adjourn back into Closed Session.

10. Any Necessary Action(s) on Closed-session item(s)

Mayor Hubbard suspended the adjournment of the meeting and called for any necessary action on Close-session items.

Councilmember Hawkins made the following motion: "I make a motion to authorize the Town Manager and Town Attorney to enter into agreements and/or take any actions they determine necessary to prevent or remedy any damage or difficulties caused by drainage problems or the diversion of surface water in the area of Country Club Road and Stoddard Road near the border of the Town of Fairview and the City of McKinney and such action may include but is not limited to pursuing legal proceedings."

Councilmember Works seconded the motion.

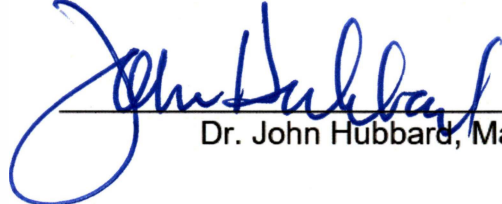
Council passed the motion by Councilmember Hawkins, seconded by Councilmember Works, in a vote of Yes 7, No 0, Abstained 0.

11. Adjourn

Mayor Hubbard adjourned the meeting at 8:47 PM.

These minutes were approved by the Town Council on January 6, 2026.

APPROVED:



Dr. John Hubbard, Mayor

ATTEST:


Joshua Stevenson, Town Secretary
Town of Fairview, Texas