

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
OCTOBER 8, 2025**

The Town Council met on October 8, 2025 at 5:30 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor Hubbard and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, Pat Sheehan, and Lakia Works.

Council absent: Mayor Pro Tem Gregg Custer

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO, Steven Ventura; Communications and Marketing Manager, Karin Anderson; Public Works Manager, Aron Holmgren; and Town Secretary, Joshua Stevenson.

Mayor Hubbard called the meeting to order at 5:30 PM and declared a quorum was present.

At 5:31 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; potential litigation and settlement of claims; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions.

D. Section 551.087 – to discuss or deliberate Economic Development

Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

E. Section 551.076 and 551.089 – Security Matters: Deliberation Regarding Security Devices or Security Audits - (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit; (3) security assessments or deployments relating to information resources technology; (4) network security information as described by Section 2059.055(b) of the Texas Government Code; or (5) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Mayor Hubbard reconvened the meeting from closed session and reopened the public portion of the meeting at 7:44 PM.

Mayor Hubbard made the following motion: “I move that the Town Council authorize the town manager or her designee to effectuate the transfer, sale and conveyance of Town-owned property consisting of approximately 0.57 acres of land located on County Road 317, McKinney, Texas, and grant a temporary construction easement consisting of approximately 0.41 acres along the eastern side of the property being sold in compliance with state law and I further move that the Town Council authorize the town manager to execute any and all instruments, conveyances, deeds, easements, amendments, and other documents on behalf of the Town to consummate the transfer, sale and conveyance of said Town-owned property and the granting of said temporary construction easement.”

Councilmember Works seconded the motion.

Council passed the motion by Mayor Hubbard, seconded by Councilmember Works, in a vote of Yes 6, No 0, Abstained 0.

Mayor Hubbard adjourned the 5:30 PM meeting at 7:46 PM.

The Town Council met on October 8, 2025, at 7:30 PM at 372 Town Place, Fairview, Texas.

1. Call to Order

Mayor Hubbard called the meeting to order at 7:46 PM upon determining a quorum of the Council was present.

There was one (1) member of the public present when the meeting was called to order.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

The pledges were led by Councilmember Hawkins.

3. **Proclamation and Information Sharing**

a. Proclamation for Cybersecurity Awareness Month

Mayor Hubbard called for the Proclamation.

Mayor Hubbard declared the month of October 2025 as Cybersecurity Awareness Month.

4. **Citizen's Comment (for Non-Public Hearing Items)**

Mayor Hubbard called for Citizen's Comments.

There were none when called for.

Mayor Hubbard closed Citizen's Comments.

5. **Consent Agenda**

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Hawkins, to approve the Consent Agenda in a vote of Yes 6, No 0, Abstained 0.

The following items were approved:

- a. Approve the minutes of the September 2, 2025, regular meeting of the Town Council
- b. Authorize the Town Manager, subject to legal form, to enter into an Interlocal Agreement with Collin County regarding animal shelter services
- c. Approve a resolution denying Oncor Electric Delivery Company LLC's application to change rates with the Town

Resolution caption reads as follows:

RESOLUTION OF THE TOWN OF FAIRVIEW, TEXAS FINDING THAT ONCOR ELECTRIC DELIVERY COMPANY LLC'S APPLICATION TO CHANGE RATES WITHIN THE TOWN SHOULD BE DENIED; FINDING THAT THE TOWN'S REASONABLE RATE CASE EXPENSES SHALL BE REIMBURSED BY THE COMPANY; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL.

- d. Approve amendment to a contract with DCTA to extend service for FY 2025-26, subject to legal form

6. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports for period ending August 31, 2025

Mayor Hubbard called for staff reports from the period ending August 31, 2025.

Mr. Ventura reviewed the monthly Finance report.

Police Chief Chandler reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

Aron Holmgren reviewed the monthly Code report and gave an update on the new AMI project.

Mr. Chancellor provided an update on construction projects.

7. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on an ordinance authorizing the issuance and sale of Town of Fairview, Texas Limited Tax Note, Series 2025; levying an annual ad valorem tax and providing for the security for and payment of said note; and enacting other provisions relating to the subject

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Marti Shew of Hilltop Securities, a financial advisor for the Town, spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connelly, to approve authorizing the issuance and sale of Town of Fairview, Texas Limited Tax Note, Series 2025 with a 4-year term and associated ordinance in a vote of Yes 6, No 0, Abstained 0.

Ordinance caption reads as follows:

ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF TOWN OF FAIRVIEW, TEXAS LIMITED TAX NOTE, SERIES 2025; LEVYING AN ANNUAL AD VALOREM TAX AND PROVIDING FOR THE SECURITY FOR AND

PAYMENT OF SAID NOTE; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT

- b. Consider, discuss, and take any necessary action on authorizing Town Manager to enter into a contract, subject to legal form, for certain building improvements in Town Hall

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item. Gina Irwin with Brinkley Sargent also addressed the Council.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Works, to approve authorizing Town Manager to enter into a contract for certain building improvements in Town Hall in a vote of Yes 6, No 0, Abstained 0.

- c. Consider, discuss, and take any necessary action related to possible amendments to the zoning ordinance regulating day care uses

This item was not called for, and no action was taken.

- d. Consider, discuss, and take any necessary action on a resolution establishing a Council subcommittee related to Town finances

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Sheehan, to approve a resolution establishing a Council subcommittee related to Town finances in a vote of Yes 6, No 0, Abstained 0.

Mayor Hubbard appointed Councilmembers Connelly, Hawkins, and Sheehan to the Committee.

Resolution caption read as follows:

A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRVIEW, TEXAS, ESTABLISHING A COUNCIL SUBCOMMITTEE RELATED TO THE TOWN'S FINANCIAL MATTERS

- e. Consider, discuss, and take any necessary action on a resolution for a nomination for Collin Central Appraisal District Board of Directors

Mayor Hubbard called for the item.

Mr. Stevenson and Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

No action was taken on this item.

- f. Consider, discuss, and take any necessary action on casting a vote for the Texas Municipal League (TML) Region 13 Director Election

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Hawkins, to approve a nomination for Crystal Chism in a vote of Yes 6, No 0, Abstained 0.

- g. Consider, discuss, and take any necessary action on changing the start time for regular council meetings

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

The Council and staff had discussion regarding this item.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Hawkins, to approve changing the start time for regular council meetings in a vote of Yes 4, No 2, Abstained 0. Councilmembers Connelly and Little voting No.

Future meetings of the Town Council will start the Public Session meeting at 7:00 PM and the Closed Session meeting at 6:00 PM.

- h. Consider, discuss, and take any necessary action on Board & Commission Appointments

This item was not called, and no action was taken.

9. **Closed Session**

Mayor Hubbard adjourned the meeting into Closed Session at 9:00 PM.

In accordance with Texas Government Code:

- a. **A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; potential litigation and settlement of claims; state law review and compliance.

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E. Section 551.076 and 551.089 – Security Matters: Deliberation Regarding Security Devices or Security Audits - (1) the deployment, or specific occasions for implementation, of security personnel or devices; or (2) a security audit; (3) security assessments or deployments relating to information resources technology; (4) network security information as described by Section 2059.055(b) of the Texas Government Code; or (5) the deployment, or specific occasions for implementation, of security personnel, critical infrastructure, or security devices.

Mayor Hubbard reconvened the meeting from Closed Session at 9:25 PM and reopened the public meeting.

10. **Any Necessary Action(s) on Closed-session item(s)**

No action was taken on Closed-session items.

8. **Council and Staff Comments**

Mayor Hubbard called for Council and Staff Comments.

Mayor Hubbard spoke regarding Breakfast with the Mayor.

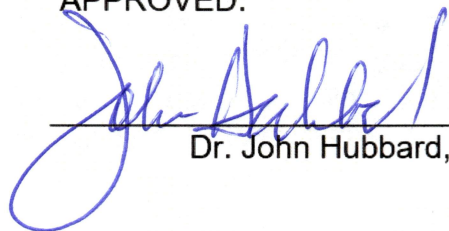
Councilmember Sheehan made the following comments: "I would like to put on the record that I think it is extremely sad that we have had as much violence in our society over the past month, and I think that it's incumbent on us, as public officials, to recognize the strain and pressure that have been put on many communities, including residents in our community. Some of the violence that has been occurring is unwarranted and uncalled for. We have had [could not transcribe] upon us—attacks on religious leaders, political leaders, and people who have true belief systems—being attacked for their free speech, for their religious beliefs, for their expressions of community support. The attacks need to stop, in my opinion. I just wanted to put that on the record, and I think that it might be something worthy of further Council consideration about trying to return some peace and serenity to our community and heal over the divisions that exist in our society. We are a small Town; we can't necessarily change things for all of America or all of the world, but I think that with our prayers, and our attention, and our voices, we ought to lift our voices up and speak out against the kind of violence and acknowledge the harm and hurt that it has brought to people in our community."

11. Adjourn

Mayor Hubbard adjourned the meeting at 9:28 PM.

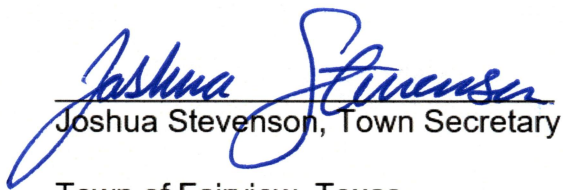
These minutes were approved by the Town Council on November 4, 2025.

APPROVED:



Dr. John Hubbard, Mayor

ATTEST:



Joshua Stevenson, Town Secretary
Town of Fairview, Texas