

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
JUNE 3, 2025**

The Town Council met on June 3, 2025 at 6:00 PM at 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, and Pat Sheehan.

Council absent: Councilmember Lakia Works.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Lessner called the meeting to order at 6:01 PM and declared a quorum was present.

At 6:01 p.m., the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use and related matters; transportation matters; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions; special legal counsel.

D. Section 551.087 – to discuss or deliberate Economic Development Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Mayor Hubbard reconvened the meeting from executive session and reopened the public portion of the meeting.

Mayor Hubbard adjourned the 6:00 PM meeting.

The Town Council met on June 3, 2025 at 7:30 PM at 372 Town Place, Fairview, Texas.

1. **Call to Order**

Mayor Hubbard called the meeting to order at 7:30 PM upon determining a quorum of the Council was present.

There were five (5) members of the public present when the meeting was called to order.

2. **Pledge of Allegiance: U.S. and Texas Flags**

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

3. **Citizen's Comment (for Non-Public Hearing Items)**

Mayor Hubbard called for Citizen's Comment.

There were none when called for.

Mayor Hubbard closed Citizen's Comments.

4. **Consent Agenda**

Mayor Hubbard called for the Consent Agenda.

Councilmember Connelly requested item 4(c) [Approve a resolution adopting the Town's written investment policy] be removed from the consent agenda and be considered separately.

Council passed the motion by Councilmember Hawkins, seconded by Councilmember Sheehan, to approve Consent items A and B in a vote of Yes 6, No 0, Abstained 0.

Agenda item 4(c) [Approve a resolution adopting the Town's written investment policy] was tabled and not acted on. This item will be on a future agenda.

The following items were approved:

- a. Approve the minutes of the May 6, 2025, regular meeting of the Town Council

- b. Approve the minutes of the May 29, 2025, special meeting of the Town Council

5. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, and Construction Project Reports for period ending April 30, 2025

Mayor Hubbard called for staff reports from the period ending April 30, 2025.

The monthly Finance report was submitted for Council's review.

Police Chief Chandler reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

The monthly Code report was submitted for Council's review.

Mr. Chancellor provided an update on construction projects.

6. Public Hearings

- a. Conduct a public hearing to consider, discuss, and take any necessary action on an ordinance granting approval of a Conditional Use Permit (CUP) for a sports court. The 3.6-acre site is located at 61 Seattle Slew and is zoned for the (RE-2) Two-acre Ranch Estate District. Owner/Applicant: Thomas Goodwin, The Goodwin Family Living Trust.

Mayor Hubbard called for the item.

Mr. Roberts spoke regarding this item. Staff and the Planning & Zoning Commission recommended approval.

The Council and staff had discussion regarding this item.

Mayor Hubbard opened the public hearing.

The applicant spoke regarding this item.

No one from the public requested to speak regarding this item.

Mayor Hubbard closed the public hearing.

Council passed the motion by Councilmember Sheehan, seconded by Councilmember Connolly, to approve an ordinance granting approval of a

Conditional Use Permit (CUP) for a sports court 61 Seattle Slew in a vote of Yes 6, No 0, Abstained 0. The ordinance caption reads as follows:

ORDINANCE 2025-09

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 14 (ZONING), AND THE ZONING MAP OF THE TOWN OF FAIRVIEW, TEXAS; GRANTING A CONDITIONAL USE PERMIT (CUP) FOR A SPORTS COURT LOCATED AT 61 SEATTLE SLEW; BEING A 3.6-ACRE TRACT OF LAND LOCATED AT LOT 30 OF THE FAIRVIEW FARMS THRID ADDTION, TOWN OF FAIRVIEW, COLLIN COUNTY, TEXAS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

- b. Conduct a public hearing, consider and make a recommendation on a request for approval of a Conditional Use Permit (CUP) for an accessory structure (car port). The 0.49-acre site is located at 491 Bluebird and is zoned for the (RE-1) One-acre Ranch Estate District. Owner/applicant: Cody Hooper.

Mayor Hubbard called for the item.

Mr. Roberts spoke regarding this item. The Planning & Zoning Commission recommended approved with the following conditions: 1) a 6-foot tall solid wood fence shall be constructed along the north side of the property; 2) the small existing 80 square-foot shed shall be removed from the site.

Mr. Chancellor spoke regarding drainage issues related to this Conditional Use Permit.

The Council and staff had discussion regarding this item.

Mayor Hubbard opened the public hearing.

The applicant spoke regarding this item.

Steve Ogden, 541 Bluebird Lane, Fairview, TX 75069, spoke in favor of this item.

John McFadden, 501 Bluebird Lane, Fairview, TX 75069, spoke in favor of this item.

Ronnie Holms, 570 Bluebird Lane, Fairview, TX 75069, spoke in favor of this item.

Anthony Green, 520 Bluebird Lane, Fairview, TX 75069, spoke in favor of this item.

Mayor Hubbard closed the public hearing.

The Council had continued discussion regarding this item.

Council passed the motion by Councilmember Pat Sheehan, seconded by Mayor Pro Tem Custer, to approve an ordinance granting approval of a Conditional Use Permit (CUP) for an accessory structure (car port) at 491 Bluebird with the recommendations from the Planning & Zoning Commission in a vote of Yes 6, No 0, Abstained 0. The ordinance caption reads as follows:

ORDINANCE NO. 2025-10

AN ORDINANCE AMENDING THE CODE OF ORDINANCES, CHAPTER 14 (ZONING), AND THE ZONING MAP OF THE TOWN OF FAIRVIEW, TEXAS; GRANTING A CONDITIONAL USE PERMIT (CUP) FOR ACCESSORY STRUCTURES AT 491 BLUEBIRD; TOWN OF FAIRVIEW, COLLIN COUNTY TEXAS; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

7. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on scheduling upcoming budget meetings

Mayor Hubbard called for the item.

Ms. Couch spoke regarding this item.

Council will be meeting on the following days regarding the budget:

Pre-Budget Worksession: Tuesday, June 17, 2025 at 3:00 PM

Budget Review Retreat: Thursday, July 31, 2025 at 2:00 PM

Public Hearing on budget and tax rate: Monday, August 18, 2025 at 7:00 PM

Approval of budget and tax rate: Monday, August 25, 2025 at 3:00 PM

The Council and staff had discussion regarding this item.

No action was taken regarding this item.

- b. Consider, discuss, and take any necessary action on moving or canceling the regular July meeting of the Town Council

This item was not called, and no action was taken.

- c. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for the item.

Council passed the motion by Mayor Pro Tem Custer, seconded by Councilmember Hawkins, to appoint Gene Borsattino to the vacant position on the Economic & Community Development Corporation Board in a vote in a vote of Yes 6, No 0, Abstained 0.

Gene Borsattino's appointment on the Board will run from June 3, 2025 – August 1, 2025, at the will of the Council.

8. **Council and Staff Comments**

Mayor Hubbard called for Council and Staff Comments.

Mayor Hubbard and Councilmember Sheehan spoke regarding an upcoming North Texas Conservation Association meeting on June 11, 2025, at 1:00 PM regarding the McKinney National Airport at Heritage Ranch.

Ms. Couch spoke regarding rotary club. The Club meets on the second and fourth Tuesdays of the month at 12:00 PM.

Ms. Anderson spoke regarding the Town's Shoe Drive supporting Foster Friends and Collin County Advocates. The Shoe Drive will be collecting shoes until July 9, 2025.

9. **Closed Session**

a. **A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use and related matters; transportation matters; state law review and compliance.

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10. **Any Necessary Action(s) on Closed-session item(s)**

Mayor Hubbard called for any action on Closed-session items.

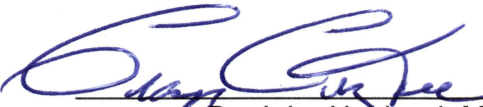
Council passed the motion by Councilmember Connelly, seconded by Councilmember Sheehan, to appoint the law firm of Nichols|Jackson, specifically attorney David Berman, to provide advisory legal services to the Zoning Board of Adjustment in a vote in a vote of Yes 6, No 0, Abstained 0.

11. **Adjourn**

Mayor Hubbard adjourned the meeting at 8:37 PM

These minutes were approved by the Town Council on July 1, 2025.

APPROVED:



Dr. John Hubbard, Mayor
Gregg Custer, Mayor Pro Tem

ATTEST:



Joshua Stevenson, Town Secretary
Town of Fairview, Texas