

**FAIRVIEW TOWN COUNCIL
MEETING MINUTES
MAY 6, 2025**

The Town Council met on May 6, 2025, at 6:00 PM 372 Town Place, Fairview, Texas.

Council present: Mayor John Hubbard and Mayor Pro Tem Gregg Custer, and Councilmembers Rich Connelly, Jill Hawkins, Larry Little, and Pat Sheehan.

Staff present: Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Hubbard called the meeting to order at 6:00 PM and declared a quorum was present.

At 6:01 PM, the Council adjourned into executive session in accordance with the Texas Government Code:

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; state law review and compliance.

B. Section 551.072 - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.

C. Section 551.074 Personnel - appointment of members of all non-advisory boards and commissions; appointment of vacant council seat; election of a Mayor Pro Tem.

D. Section 551.087 – to discuss or deliberate Economic Development

Negotiations: (1) To discuss or deliberate regarding commercial or financial information that the Town of Fairview has received from a business prospect that the Town seeks to have locate, stay, or expand in or near the territory of the Town of Fairview and with which the Town is conducting economic development negotiations; or (2) To deliberate the offer of a financial or other incentive to a business prospect described by subdivision (1). Proposed commercial/retail developments.

Mayor Hubbard reconvened the meeting from executive session and reopened the public portion of the meeting.

Mayor Hubbard called for any action on closed-session items.

Council passed the motion by Councilmember Connelly, seconded by Mayor Hubbard, to appoint Councilmember Gregg Custer as Mayor Pro Tem in a vote of Yes 6, No 0, Abstained 0.

Mayor Hubbard adjourned the 6:00 PM meeting.

The Town Council met on May 6, 2025 at 7:30 PM at 372 Town Place, Fairview, Texas.

1. Call to Order

Mayor Hubbard called the meeting to order at 7:30 PM upon determining a quorum of the Council was present.

There were approximately forty-eight (48) members of the public present when the meeting was called to order.

2. Pledge of Allegiance: U.S. and Texas Flags

Mayor Hubbard invited everyone to stand for the Pledge of Allegiance to the U.S. and Texas Flags.

3. Oath of Office

b. Conduct the Oath of Office for Town Council Seats 1, 3, and 5

The Town Secretary administered the Oath of Office for Town Council Seats 1, 3, and 5.

a. Conduct the Oath of Office for the Office of the Mayor

Judge Wayland administered the Oath of Office for the Office of the Mayor.

Mayor Hubbard recognized former Mayor Henry Lessner, Councilmember Ricardo Doi, and Councilmember Ken Logsdon for their service to the Town of Fairview. Plaques for their service were presented to them.

A Representative from Congressman Keith Self's office recognized former Mayor Henry Lessner, Councilmember Ricardo Doi, and Councilmember Ken Logsdon for their service to the Town of Fairview and their leadership.

4. Proclamation and Information Sharing

a. Proclamation declaring May 12 - 16, 2025 as National Police Week

Mayor Hubbard called for the Proclamation.

Mayor Hubbard declared May 12 - 16, 2025 as National Police Week in Fairview,

Texas.

5. Citizen's Comment (for Non-Public Hearing Items)

Mayor Hubbard called for Citizen's Comment.

Marlo Ballard, 130 Horseshoe Bend, Fairview, Texas 75069, spoke regarding documents that were submitted to the Town and the results from the special meeting of the Town Council on April 29, 2025.

Lee Moore, 1840 Hammerly Drive, Fairview, Texas 75069, spoke regarding the results from the special meeting of the Town Council on April 29, 2025.

Helen Dunham, 151 Horseshoe Bend, Fairview, Texas 75069, spoke regarding the results from the special meeting of the Town Council on April 29, 2025.

Rich Hickman, 1220 Camino Real, Fairview, Texas 75069, spoke regarding agenda item 8(a).

Tom Lester, 449 Sloan Creek Parkway, Fairview, Texas 75069, spoke regarding the results from the special meeting of the Town Council on April 29, 2025.

Mayor Hubbard closed Citizen's Comment.

6. Consent Agenda

Mayor Hubbard called for the Consent Agenda.

Council passed the motion by Councilmember Connelly, seconded by Mayor Pro Tem Custer, to approve the Consent Agenda in a vote of Yes 6, No 0, Abstained 0.

The following items were approved:

- a. Approve the minutes of the April 1, 2025, regular meeting of the Town Council
- b. Approve the minutes of the April 29, 2025, special meeting of the Town Council
- c. Approve a resolution appointing a Presiding Municipal Court Judge, two (2) Associate Municipal Court Judges, and approving related agreements, subject to legal approval, for professional services
- d. Authorize the Town Manager, subject to legal form, to sign an amendment to an Interlocal Agreement with Collin County regarding animal shelter services
- e. Approve a request for a Vacating Plat of Lot 66R of the River Oaks Addition. The 2.15-acre site, is located at 811 N. Creekwood Drive and is zoned for the

(RE-1) One-acre Ranch Estate District. Owner/Applicant: Dietmar Rivera.

7. Reports from Staff

- a. Monthly Finance, Police, Fire, Code, Construction Project Reports; and quarterly Financial Report

Mayor Hubbard called for staff reports for the period ending March 31, 2025.

Mr. Ventura reviewed the monthly and quarterly Finance report.

Police Chief Chandler reviewed the monthly Police report.

Fire Chief Bell reviewed the monthly Fire report.

Mr. Chancellor provided an update on construction projects.

8. Action/Discussion Items

- a. Consider, discuss, and take any necessary action on an amenity pond to be added by a land owner to the Flood Plain area in the Harper's Landing Subdivision

Mayor Hubbard called for the item.

Mr. Chancellor spoke regarding this item.

The developer for the requested amenity pond spoke regarding this item.

The Council and staff had discussion regarding this item.

Mayor Hubbard allowed for Renee Powell to speak regarding this item.

The Council and staff had continued discussion regarding this item.

Council directed Town staff to continue working with the developer on the process for the designing of an amenity pond to be added to the Flood Plain area in the Harper's Landing Subdivision.

- b. Consider, discuss, and take any necessary action on Board & Commission Appointments

Mayor Hubbard called for this item.

Councilmember Connelly made the motion to reappoint Fairview Tax Reinvestment Zone 1 (TIRZ 1) Board members Sim Israeloff, Councilmember Rich Connelly, and Collin County Commissioner Darrell Hale; and to appoint to the Board Mayor John Hubbard, Councilmember Jill Hawkins, and Councilmember Larry Little.

Council passed the motion by Councilmember Connelly, seconded by Councilmember Sheehan, in a vote of Yes 6, No 0, Abstained 0.

9. Council and Staff Comments

Mayor Hubbard called for Council and Staff Comments.

Councilmember Sheehan spoke regarding the Citizen's comments that were given at the beginning of the meeting and the results from the special meeting of the Town Council on April 29, 2025.

10. Closed Session

A. Section 551.071 – to consult with legal counsel regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; religious land use; transportation matters; state law review and compliance.

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11. Any Necessary Action(s) on Closed-session item(s)

No action was taken.

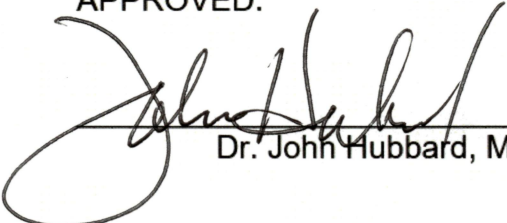
12. Adjourn

Council passed the motion by Councilmember Hawkins, seconded by Mayor Pro Tem Custer, to adjourn the meeting in a vote of Yes 6, No 0, Abstained 0.

The meeting was adjourned at 9:32 PM.

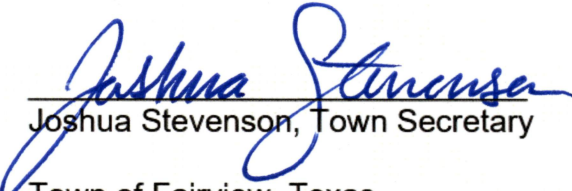
These minutes were approved by the Town Council on June 3, 2025.

APPROVED:



Dr. John Hubbard, Mayor

ATTEST:



Joshua Stevenson, Town Secretary
Town of Fairview, Texas