

**SPECIAL TOWN COUNCIL
MEETING MINUTES
MONDAY, JULY 30, 2018**

The Town Council met in special session on Monday, July 30, 2018 at 9:00 a.m. in Fairview Town Hall Council Chambers at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson; Mayor Pro Tem Paul Hendricks; Councilmembers Bill Nicol, Henry Lessner, Cynthia Brugge, Anthony Mattei and Roland Feldman. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Fire Chief, Jeff Bell; Police Chief, Granver Tolliver; Town Engineer, James Chancellor; Chief Financial Officer, Steven Ventura; Public Works Manager, Aron Holmgren; Human Resources Director, Judy Webster; Accounting Manager, Brenda Bowman; IT Manager, Bill Baxter; Economic Development Manager, Ray Dunlap; Assistant to the Town Manager, Adam Wilbourn; and Executive Assistant, Tenitrus Bethel.

Mayor Culbertson called the meeting to order at 9:10 a.m. and declared a quorum was present.

Town Manager Couch provided the Council with an overview of the fiscal year 2018-2019 proposed budget and capital project priorities. She stated that staff was not recommending an increase in the tax rate for the 2018-19 fiscal year.

The Council and members of Town Staff present discussed the proposed budget including the following: staff merit salary increases and public safety pay plans, total revenues & expenditures, property values, general fund expenditures, water & wastewater fund revenues and expenditures, administration (Mayor & Council, Town Secretary and Information Technology fund), Financial Services (Accounting, Municipal Court, Water & Wastewater Non-Departmental, Utility Billing, Debt Service Fund, Hotel/Motel Fund & Fairview TIRZ #1), Development Services (Planning & Zoning, Inspections & Stormwater Fund), Public Safety (Police, Fire & Fire Donation Fund), Public Works (Public Works, Water Distribution & Wastewater), Parks & Recreation, Economic Development Corporation (EDC Fund), Community Development Corporation (CDC Fund), Capital Improvement Program (Capital Projects Fund, Utility Construction Fund, Street Construction Fund and Parks Construction Fund) and the budget adoption schedule. The construction of a pump station and ground water storage facility, and discussion on the need to purchase a replacement fire engine as outlined on the town's 10-year capital plan were also reviewed.

Dan Jackson with Willdan Financial Services gave a presentation on the 2018 water and wastewater rate study and financial forecast.

There was continuing review of the proposed budget and capital projects.

Mayor Culbertson adjourned the meeting at 8:45 p.m.


Adam Wilbourn, Alternate Town Secretary


Darion Culbertson, Mayor

