

**TOWN COUNCIL
MEETING MINUTES
JANUARY 10, 2024**

The Town Council met in regular session on Wednesday, January 10, 2024, 2023 at 6:00 p.m. at 372 Town Place, Fairview, Texas.

Those present were Mayor Henry Lessner, Mayor Pro Tem John Hubbard, and Councilmembers Rich Connelly, Gregg Custer, Ricardo Doi, Larry Little, and Ken Logsdon.

Staff present included Town Manager, Julie Couch; Assistant Town Manager Adam Wilbourn; Town Attorney, Clark McCoy; Town Engineer, James Chancellor; Planning Manager, Israel Roberts; Assistant Fire Chief, Travis Green; Police Chief, Chris Chandler; CFO Steven Ventura; HR Director Whitney Casey; Communications and Marketing Manager, Karin Anderson; and Town Secretary, Joshua Stevenson.

Mayor Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

At 6:00 p.m., the Council adjourned into executive session in accordance with the Texas Government Code:

- A. Section 551.071 – to consult with legal counsel** regarding pending or contemplated litigation and/or on matters in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Government Code including CPDD development improvements, ordinances, agreements and financing; contracts for services; town property and infrastructure; administrative matters; drainage matters; town regulations; transportation matters; state law review and compliance.
- B. Section 551.072** - discuss or deliberate the purchase, exchange, sale, lease, or value of real property, acquisition of right-of-way, easements, or land.
- C. Section 551.074 Personnel** - appointment of members of all non-advisory boards and commissions.

Mayor Lessner called the regular session to order at 7:30 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

There were no members of the public present in the audience when the meeting was called to order.

CITIZEN COMMENT:

Mayor Lessner called for Citizen's Comments.

No one approached to speak.

CONSENT AGENDA:

All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately.

Councilmember Logsdon motioned to approve the Consent agenda. Councilmember Connelly seconded, and the motion passed unanimously by the Council present.

The following Consent items were approved: 4(A) Approve the minutes of the November 16, 2023, Special Council meeting; 4(B) Approve the minutes of the December 5, 2023, Regular Council meeting; 4(C) Approve interlocal agreements with nearby municipalities for temporary use of fire/emergency apparatus and related matters as approved as to form by the Town's legal counsel; 4(D) Approve an updated ordinance regarding the town policy on water leak adjustments.

REPORTS FROM STAFF:

Mr. Ventura reviewed the monthly financial report ending November 30, 2023.

Police Chief Chandler reviewed the monthly police report for the month of December 2023.

Assistant Fire Chief Green reviewed the monthly fire report for the month of December 2023.

Mr. Chancellor provided an update on Town construction projects.

PUBLIC HEARING – TOWN OF FAIRVIEW SUBDIVISION REGULATIONS:

Mayor Lessner introduced agenda item 6(A), Conduct a public hearing to consider, discuss, and take any necessary action on possible changes to the Town of Fairview Subdivision regulations and related matters. Applicant: Town of Fairview.

Mr. Roberts spoke briefly regarding the item and introduced staff from Freese and Nichols.

Daniel Harrison, Rhys Wilson, and David Jones from Freese and Nichols were present to discuss the subdivision regulations.

David Jones from Freese and Nichols explained the changes to the subdivision regulations.

The Council, staff, and representatives from Freese and Nichols had discussion related to this item.

Mayor Lessner opened the public hearing.

No one came forward to speak.

Mayor Lessner closed the public hearing.

Councilmember Doi made a motion to direct staff to draft an ordinance related to the Town of Fairview, Texas subdivision regulations with the changes made by Council. Mayor Pro Tem Hubbard seconded, and the motion passed unanimously by Council present.

COUNCIL DISCUSSION – DRAFT CITIZEN SURVEY:

Mayor Lessner introduced agenda item 7(A), Consider, discuss, and take any necessary action regarding the draft citizen survey.

Mr. Wilbourn spoke regarding this item and introduced Ron Gailey of OnPointe Insights.

Ron Gailey spoke regarding this item.

The Council, staff, and Mr. Gailey had discussion related to this item.

**COUNCIL ACTION – CHANGE ORDER TO FAIRVIEW CROSSING
CONSTRUCTION PROJECT FOR A LEFT TURN LANE ON SH5:**

Mayor Lessner introduced agenda item 7(B), Consider, discuss, and take any necessary action regarding a change order to the Fairview Crossing construction project for a left turn lane on SH5.

Mr. Chancellor presented the item.

The Council and staff had discussion related to this item.

The Council made no motion regarding this item. Council directed staff to work with TxDOT regarding this project.

**COUNCIL DISCUSSION – RECOGNITION FOR FORMER FIRE CHIEF DICK
PRICE:**

Mayor Lessner introduced agenda item 7(C), Consider, discuss, and take any necessary action to recognize former Fire Chief Dick Price and his contributions to the Town.

Mayor Pro Tem Hubbard presented the item.

The Council and staff had discussion related to this item.

COUNCIL ACTION – BOARD AND COMMISSION APPOINTMENTS:

Mayor Lessner introduced agenda item 7(D), Consider, discuss, and take any necessary action on Board and Commission appointments.

Mayor Lessner spoke regarding this item

The Council had discussion related to this item.

Mayor Lessner made the motion to appoint Joe Boggs to the EDC/CDC Board. Councilmember Little seconded, and the motion passed unanimously by the Council present.

Mr. Boggs' appointment will be from January 10, 2024 – August 2025 at the will of the Council.

UPDATES FROM COUNCIL AND STAFF:

Mayor Lessner called for any updates from staff or Council regarding items of community interest.

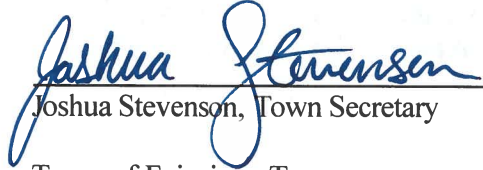
There were none.

ADJOURNMENT:

Mayor Lessner adjourned the meeting at 9:23 p.m.

These minutes were approved by the Town Council on February 6, 2024.


Henry Lessner, Mayor


Joshua Stevenson, Town Secretary
Town of Fairview, Texas