

**TOWN COUNCIL
MEETING MINUTES
NOVEMBER 6, 2018**

The Town Council met in regular session on Tuesday, November 6, 2018 at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson; Mayor Pro Tem Paul Hendricks; Councilmembers Bill Nicol, Henry Lessner, Cynthia Brugge, Anthony Mattei and Roland Feldman. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Economic Development Manager, Ray Dunlap; Fire Chief, Jeff Bell; Police Chief, Granver Tolliver; Town Engineer, James Chancellor; CFO, Steven Ventura; Assistant to the Town Manager, Adam Wilbourn; Executive Assistant, Tenitrus Bethel; Fall Intern, Cynthia Alegria; and Town Attorney, Clark McCoy.

Mayor Culbertson called the meeting to order at 6:00 p.m. and declared a quorum was present.

At 6:00 p.m., the Council then adjourned into executive session regarding a consult with legal counsel, property acquisition, personnel and economic development negotiations.

At 7:30 p.m., Mayor Culbertson reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance.

Bill Carnegie with North Texas Food Bank gave a presentation related to their work in the community.

Mayor Culbertson presented proclamations to the North Texas Food Bank and the Collin County Homeless Coalition and a proclamation recognizing Arbor Day in the Town of Fairview.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the October 3, 2018 regular Council meeting. B) Approve the 2018 Tax Roll as submitted by the Collin County Appraisal District. C) Authorize the Town Manager to enter into an Interlocal Agreement with Collin County regarding animal control and shelter services. D) Approve an ordinance abolishing the Environmental Management Advisory Committee. E) Consider and take necessary action on a request for approval of a Final Plat for a two (2) lot, single-family subdivision. The 10.7-acre site is located on the north side of Meandering Way, east of Highway 5 and is zoned for the (RE-2) Two-Acre Ranch Estate District

Councilmember Nicol made a motion to approve the consent agenda. Councilmember Lessner seconded the motion and the motion was unanimously approved.

DISCUSS PLANNING FOR FUTURE FIRE FACILITIES: Mayor Culbertson introduced agenda item 7(a), planning for future fire facilities. He stated agenda items 7(a) – 7(d) would be collectively discussed as all items are discussions relating to fire station 1.

Ms. Couch reviewed the discussion from last month's Council meeting regarding utilizing a squad or rapid response vehicle as a replacement to fire engines responding on emergency medical calls; similar to that which Fort Worth recently implemented. She stated that with

direction from Council, town staff contacted Fort Worth to discuss the goal, strategies and processes of implementing a squad. Staff additionally contacted Plano, Wylie, Frisco and Murphy to review their programs. She discussed the highlights, similarities and variations of the rapid response/squad concept for each agency contacted.

Ms. Couch indicated while the implementation strategy and goal varied by city, the overall objective was to utilize the squad, when staffed, as an addition to the current department. She noted that no city had replaced fire apparatus with the squad concept. She stated the Town necessity of a squad and priority dispatching are long term discussions requiring additional cost analysis and discussion with the City of Wylie dispatch. She also identified that the Mayor had raised the idea of having a third party conduct a review of the town's fire operations and forecasting for future needs as well as reviewing best practices for planning for future fire operations.

The Council and town staff had an extended discussion regarding the implementation of a squad and the engagement of a third party provider.

Mayor Culbertson expressed his thoughts related to progress regarding planning for fire station 1 and he recommended a two-step approach of first meeting with the consultants to finalize a design and cost estimate, and for the Council to then discuss project funding options. He indicated that the CRG would be included in the each of the steps. He reviewed his reasoning to engage a third party to review best practices and operational forecasting.

Mayor Culbertson asked Councilmembers to provide feedback. There was discussion regarding the current contracts for design and pricing of a fire station.

Councilmember Feldman expressed his thoughts related to the need for service on the west side of town, either an EMS or fire station, and cost reduction of a new facility.

Councilmember Hendricks expressed his thoughts related to the decision making process related to the new fire station.

Councilmember Lessner expressed his thoughts related to fire facilities and staff retention.

Councilmember Brugge expressed her thoughts related to the funding of a new fire facility.

Councilmember Nicol expressed his thoughts related to related to the decision making process related to the new fire station.

Mayor Culbertson invited citizens to address the council with concerns related to the discussion of fire station 1.

Gary Carter, 1000 Timber Ln, expressed his thoughts about researching the cost of the station.

Darryl Cox, 220 Convention Ave #3124, expressed his thoughts related to the need for fire station 1.

Ben Brown, 717 Mustang, expressed his thoughts related to fire station 1 next steps.

Tom Palmer, 5139 Stream Crest Way, expressed his thoughts related to fire station 1.

Greg Custer, 5134 Pond Crest, expressed his thoughts related to the necessity for the fire station and his gratitude to the fire departments responsiveness to an emergency at his home.

Ricardo Doi, 361 Spring Meadow Dr, expressed his thoughts related to mutual aid, response times and cost of a new station.

Ralph Quest, expressed his thoughts related to response times and the condition of fire station 1.

Hal Bryan, 220 Convention Dr, expressed his thoughts related to response times and the necessity of fire station 1.

Councilmember Nicol made a motion to conduct a meeting on November 27 or 28 with the consultants to finalize design options and to discuss funding options for fire station 1; additionally, authorizing town staff to proceed with the process to engage a third party to conduct a peer review process relating to operational matters associated with fire station 1 with a finalization goal of February 20, 2019.

Councilmember Feldman requested to amend the motion to include 2 design options. Mayor Culbertson indicated that the consultants would be responding to the direction of the council in reviewing any options that are identified.

Mayor Pro Tem Hendricks asked for clarification of the motion.

The Council and residents had a discussion related to the motion.

Councilmember Lessner seconded the motion and the motion was unanimously approved. It was determined that the date would be set for November 28 with the time to be identified.

BOARDS & COMMISSIONS: Mayor Culbertson introduced agenda item 7(e), Boards & Commissions and take any necessary action. He asked that discussion for this item be deferred to the December council meeting.

CITIZENS INPUT:

Mike VanNatta, 5141 Stream Crest Way, expressed his thoughts related to the fire station.

Barbara Isaacs, 811 Beechwood Ln, expressed her thoughts related to the fire station.

REPORTS FROM STAFF:

Mr. Chancellor gave an update on the Stacy Road project. Council discussed this item.

Mr. Ventura gave a presentation on the Monthly & Quarterly Financials ending September 30, 2018.

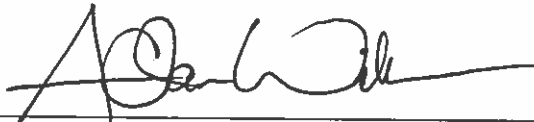
Chief Bell provided an update on the progress at Fire Station 1.

Mayor Pro Tem Hendricks stated Saturday, November 9 the Flags of Honor would be celebrated at Heritage Ranch and on Monday, November 6 there will be a Veterans Day Parade held in Dallas. He also stated the airport master plan has been approved.

Councilmember Lessner stated Rotary Club would be meeting at Wild Salsa on Thursday, November 8.

Ray Dunlap stated the annual Christmas tree lighting would take place on November 29.

Mayor Culbertson adjourned the meeting at 9:43 p.m.


Adam Wilbourn, Alternate Town Secretary
Darion Culbertson, Mayor