

**MINUTES
FAIRVIEW, TEXAS
PLANNING AND ZONING COMMISSION
THURSDAY, APRIL 10, 2014**

The Planning and Zoning Commission met in regular session on Thursday, April 10, 2014 at 7:00 p.m. at 372 Town Place, Fairview, Texas. Commission members present were Pat Friend, Jim Rushing, Renee Powell, Matt Faulkner, Brad Northcutt, and Debbie Flood. Staff members present were Town Manager, Julie Couch; Planning Manager, Ken Schmidt; Assistant to the Town Manager, Adam Wilbourn; Economic Development Manager, Ray Dunlap, and Town Secretary, Michelle Lewis Sirianni. Commissioner Heather Hager was absent.

Chairman Northcutt called the meeting to order at 7:00 p.m. and declared a quorum was present.

1. Consider and take action regarding the minutes of the March 13, 2014 Planning and Zoning Commission meeting.

Commissioner Friend made a motion to approve the minutes for the March 13, 2014 commission meeting. Commissioner Rushing seconded that motion and the motion was unanimously approved.

2. Conduct a public hearing, consider, and take any necessary action on an ordinance amending the town's Zoning Ordinance, specifically, Sec. 14.02.011: Maximum building height and minimum setbacks for accessory buildings and Sec. 14.02.514: Use regulations, generally, in order to amend the town's policy on the timing of construction for accessory buildings.

Mr. Schmidt stated that the applicant has requested to postpone until the commissioner's May meeting. Mr. Schmidt requested the commission to keep the public hearing open until the next regular scheduled meeting.

Commissioner Northcutt opened the public hearing. No comments were made and the public hearing was kept open.

Commissioner Friend made a motion to continue a public hearing until the commission's May meeting for a request to approve an ordinance amending the town's Zoning Ordinance, specifically, Sec. 14.02.514: Use regulations, generally, in order to amend the town's policy on the timing of construction of accessory buildings. Commissioner Rushing seconded that motion and the motion was unanimously approved.

3. **Conduct a public hearing, consider, and take any necessary action on a request for approval of a Conditional Use Permit in order to allow for the construction of an accessory building on a property that is zoned Two-Acre Ranch Estate (RE-2) and is specifically located at 3410 Orr Road, being an 8.55 acre tract in the Calvin Boles Survey, Abstract No. 28.**

Mr. Schmidt stated that the same comments apply as the previous item.

Commissioner Northcutt opened the public hearing. No comments were made and the public hearing was kept open.

Commissioner Friend made a motion to continue a public hearing until the commission's May meeting for a request for approval of a Conditional Use Permit in order to allow for the construction of an accessory building on a property that is zoned Two-Acre Ranch Estate (RE-2) and is specifically located at 3410 Orr Road. Commissioner Rushing seconded that motion and the motion was unanimously approved.

4. **Receive a report from staff on the status of recent planning cases.**

No items were discussed.

5. **Joint Session with Council.**

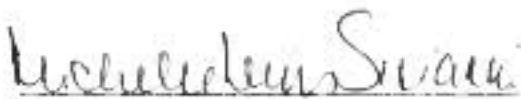
The commission then conducted a joint meeting session with Town Council to discuss and consider potential updates to the Town's Future Land Use Plan.

6. **Adjourn.**

Chairman Northcutt adjourned the commission from the joint meeting at 7:48 p.m.

Respectfully submitted,




Michelle Lewis Sirianni
Town Secretary


Brad Northcutt, Chairman
Planning and Zoning Commission