TOWN COUNCIL
MEETING MINUTES
DECEMBER 7, 2021

The Town Council met in regular session on Tuesday, December 7, 2021, at 6:00 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Henry Lessner; Mayor Pro Tem Ricardo Doi and Councilmembers Rich Connelly, Ken Logsdon and John Hubbard. Councilmembers Gregg Custer and Larry Little were absent. Staff present included Town Manager, Julie Couch; Planning Manager, Israel Roberts; Police Chief, Granver Tolliver; Town Engineer, James Chancellor; CFO, Steven Ventura; Town Secretary, Tenitrus Bethel; Interim EDC Manager, Dave Quinn; Assistant to the Town Manager, Adam Wilbourn and Town Attorney, Clark McCoy.

Mayor Lessner called the meeting to order at 6:00 p.m. and declared a quorum was present.

At 6:01p.m., the Council then adjourned into executive session regarding a consult with legal counsel.

Mayor Lessner called the regular session to order at 7:30 p.m. and invited everyone to stand for the Pledge of Allegiance and the Texas State pledge.

CITIZENS INPUT
Cynthia Brugge, 960 Patrician, expressed her thoughts related to COVID-19 and public safety.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and are acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve the minutes of the October 26, 2021 Joint Meeting; B) Approve the minutes of the November 2, 2021 Regular Council meeting.

Councilmember Connelly made a motion to approve the consent agenda. Councilmember Logsdon seconded the motion, and the motion was unanimously approved.

REPORTS FROM STAFF:
Mr. Ventura presented and reviewed the monthly and quarterly financial reports.

Assistant Fire Chief Green reviewed the monthly fire report.

Chief Tolliver reviewed the monthly police report.

Mr. Chancellor provided a construction update.

DICUSSION – MW FOR BILLINGSLEY DEVELOPMENT: Mayor Lessner introduced agenda item 7(a), consider, discuss and take any necessary action on various Major Warrants regarding a revised Framework Plan, Public Art, design standards, street sections, signage, and land uses. The 239+/- acre tract of land generally located on the east side of US 75 and south of Frisco Road. The subject site zoned for the (CPDD) Commercial Planned Development District with the Urban Village sub-district.

Mr. Roberts gave a staff report related to this request and discussed the proposed development and the major warrants including the following: the CPDD framework, proposed framework plan, the land use matrix and urban village subdistrict.

The Council and staff had an extended discussion related to the major warrant process, the existing and proposed framework plan and residential structures.

Lucilo Pena, Billingsley Company, addressed the Council regarding building types and design layout.

The Council and Mr. Pena had an extended discussion related to site layout.

Mayor Lessner discussed the next steps and providing staff direction for the drafting of an ordinance.

Councilmember Logdson made a motion to direct Town staff to draft an ordinance for the various major warrants for the development of the 239+/- acre tract of land located on the east side of US 75 and Frisco Rd; to include the changes as requested, adding clarification of the number of permitted mixed residential dwellings to a maximum of 1999 and the revision of building stories on the site plan. Councilmember Hubbard seconded the motion.

Councilmember Connelly asked for clarification of the motion.

The Council and staff had a discussion related to the motion.

Councilmember Logsdon withdrew his motion.

The Council, applicant and staff discussed and reviewed the proposed text amendments.

Councilmember Logdson made a motion to direct Town staff to draft an ordinance for the various major warrants for the development of the 239+/- acre tract of land located on the east side of US 75 and Frisco Rd with added conditions. (we need to list these conditions. If they are the same as above go ahead and list them) Councilmember Hubbard seconded the motion and the motion was approved 4-1. Councilmember Connelly opposed.

DICUSSION – FOXGLEN DRAINAGE: Mayor Lessner introduced agenda item 7(b), discuss and take any action necessary on a status update on the design of the drainage improvements in the Foxglen subdivision.

Mr. Chancellor addressed the Council and stated after the last meeting staff held a meeting with residents of Foxglen; the residents had an opportunity to review the proposed plan, provided feedback to staff and discussed drainage issues at the back of properties. He stated the total estimated cost of the project would be $543,000 and the residents responded positively to donating easements for the project. He stated the next steps would be for Huitt-Zollars to begin preparing legal descriptions for the donated easements and present the documents to the residents; once all signed documents have been received Huitt-Zollars will begin final design and prepare the project for bids.

The Council and staff had a discussion related to design.

Mayor Pro Tem Doi made a motion to authorize Huitt-Zollars to begin the design phase of the project and prepare documents for the resident donation of easements and the inclusion of drainage swales to two lots extending back to adjacent subdivisions as a part of the project. Councilmember Hubbard seconded the motion and the motion was unanimously approved.

DICUSSION – TXDOT PLANNING: Mayor Lessner introduced agenda item 7(c), discuss and take any action necessary on the status of the TxDOT State Hwy 5 planning.

Mr. Chancellor stated TxDOT has begun to hold stakeholder meetings for the schematic design of the redesign of Highway 5; which would run from Stacy Road to Spur 399. He reviewed the history of the project and the proposed changes.

The Council and staff had an extended discussion related to this topic.

No action was taken.

DICUSSION – CCAD NOMINATION: Mayor Lessner introduced agenda item 7(d), consider, discuss and take any necessary action related to a resolution casting Town of Fairview ballots for nomination to the Board of Directors of the Collin County Central Appraisal District.

Ms. Couch stated the Town is allocated 11 votes out of approximately 5,000 to cast for the nominees as the Council may see fit; vote allocation is based on population. She stated in years past the Council has allocated the votes to Gary Rodenbaugh; and as in years past the City of Allen submitted a letter to the Town requesting support for Gary Rodenbaugh.

Mayor Pro Tem Doi made a motion to approve a resolution casting the 11 allocated votes for the Town of Fairview to nominee Gary Rodenbaugh. Councilmember Connelly seconded the motion and the motion passed unanimously.

DICUSSION – ILA FOR PARK FUNDING: Mayor Lessner introduced agenda item 7(e), consider, discuss and take any necessary action on the approval of an Interlocal Agreement for park funding.

No action taken.

DICUSSION – PUBLIC WORKS FENCING: Ms. Couch introduced agenda item 7(f), discuss and take any necessary action on the public works service center remodel.

She reviewed the current fencing, the required fencing needs with the service center expansion and the fencing type. She stated the fencing included in the approved public works center remodel is the same fencing around the water storage area located on 1378. She indicated construction of the fencing has halted due to concerns of the frontage fence type.

Aron Holmgren addressed the Council and reviewed four alternative fencing options and pricing.

The Council and staff had an extended discussion related to the fence location and the four presented options.

Mayor Pro Tem Doi made a motion to approve fencing option 3; 8-foot curved wrought iron with press points at an additional cost of $22,550; to be installed along the frontage of Highway 5. Councilmember Logsdon seconded the motion and the motion passed unanimously.

DISCUSSION – TOWN CHARTER: Mayor Lessner introduced agenda item 7(g), discuss possible amendments the town charter and take any necessary action.

Ms. Couch reviewed the discussion from the last meeting and reviewed the process for including this item to the general election ballot. She recommended directing staff to prepare a draft ordinance for review at the January regular meeting.

The Council and staff had a discussion related to adding this item to the website and next steps.

Mayor Pro Tem Doi made a motion to direct staff to draft an ordinance with the proposed charter revisions for review. Councilmember Logsdon seconded the motion and the motion passed unanimously.

DISCUSSION – COVID-19 UPDATE: Ms. Couch introduced agenda item 7(h), discuss COVID-19 activities and actions and take any necessary action.

Ms. Couch stated the budget will continue to be updated as funds are allocated; and she reviewed the budget and funds utilized.

The Council and Ms. Couch had a general discussion related to this item.

DISCUSSION – BOARDS & COMMISSIONS: Mayor Lessner introduced agenda item 7(i), discuss Boards & Commissions and take any necessary action.

No action was taken.

EXECUTIVE SESSION ACTION:
Mayor ProTem Doi made a motion to authorize a resolution for the Texas Opioid Settlement allocation. Councilmember Hubbard seconded the motion and the motion passed unanimously.

Mayor Lessner adjourned the meeting at 10:33 p.m.

Henry Lessner
Henry Lessner, Mayor

TOWN OF FAIRVIEW

Tenitrus Bethel
Tenitrus Bethel, Town Secretary