TOWN COUNCIL
MEETING MINUTES
July 1, 2014

The Town Council met in regular session on Tuesday, July 1, 2014 at 6:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson, Council Members Ron Samuels, John Adler, Frank O'Reilly, Henry Lessner, Paul Hendricks and Renee Powell; Town Manager, Julie Couch; Town Engineer, James Chancellor; Economic Development Manager, Ray Dunlap; Assistant to the Town Manager, Adam Wilbourn; Planning Manager, Ken Schmidt; Chief Financial Officer, Jason Weeks; Interim Town Secretary, Yolanda Wilson and Town Attorney, Clark McCoy.

Mayor Culbertson called the meeting to order at 6:30 p.m. and declared a quorum was present.

The council then adjourned into executive session at 6:31 p.m. to consult with legal counsel regarding pending or contemplated litigation, personnel, and economic development.

At 7:38 p.m. Mayor Culbertson reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance.

NOAH'S UPDATE:

Mr. Bil Bowser, president of Noah Corporation provided Council an update on the status of the first year in business. Mr. Bowser reviewed the financials with the council and indicated that the business is doing well with event bookings increasing. He indicated that the Fairview location was the sixth location out of the fourteen facilities built throughout the United States. Mayor Culbertson asked about the types of events that are being held there. Mr. Bowser indicated there have been personal as well as business events held at the center.

ALLIED WASTE/ANNUAL CPI INCREASE:

Jason Weeks, Chief Financial Officer stated that Rick Bernas, new Municipal Marketing Manager for Allied Waste, would review recommendations for changes in the bulk pick up schedule, as well as the annual CPI increase. Mr. Weeks reviewed the current ordinance requirements, including the size and quantity limitations for brush, and the issues with picking up brush under the current program. Mr. Bernas presented their annual report to the Council on service provision throughout the Town of Fairview. He also reviewed the CPI increase that is allowed under the contract. Mrs. Couch clarified that the CPI increase was built into the contract and did not require any action by the Council. Mr. Bernas reviewed the proposed change in the bulk schedule that would allow for the fluctuation in the bulk volumes and establish a program that should work as the town continues to build out. His proposal is to divide the town into four areas and cover each area during a different week in the month. This would allow for the fluctuations in the volumes and residents would know that the pickups would occur during that designated week, not on a particular day. He indicated that the changes would be communicated to the residents through homeowners associations, the water bill, the town newsletter, and the website to assist with providing information on the transition with new bulk schedule.

Councilmember Lessner made a motion to approve the changes in bulk pick up schedule. Councilmember Hendricks seconded that motion, and the motion was unanimously approved.

CONSENT AGENDA:

All items listed under the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and considered separately. A) Approve minutes of the May 27, 2014 council joint meeting B) Approve minutes of the June 3, 2014 regular council meeting C) Approve minutes of the June 5, 2014 joint council meeting D) Approve minutes of the June 5, 2014 special joint council meeting E) Approve a Resolution authorizing payment of dues for continuing membership with the Atmos Cities Steering Committee.

Councilmember Hendricks made a motion to approve items A, B, C, D and E. Councilmember Samuels seconded that motion and the motion was unanimously approved.

SITE PLANS AND PLATS:

Ken Schmidt, Planning Manager, provided a recommendation that was approved by the Planning and Zoning Commission during their June meeting. Mr. Schmidt stated that applicant requested approval of a Final Plat for a two lot residential subdivision on a 5.00± acre tract that is situated in the Calvin Boles Survey - Abs. No. 28 and zoned Two-Acre-Ranch-Estate (RE-2), and is generally located north of Stacy Road and 2,500 feet west of Orr Road.

Mr. Schmidt indicated that the Commission had recommended approval of the plat as submitted with conditions outlined by staff. He reviewed the application with the Council.

Councilmember Hendricks made a motion to approve the plat as submitted with conditions as outlined by staff. The motion was seconded by Councilmember Lessner and was unanimously approved.

BOARDS AND COMMISSION:

Councilmember Lessner, spoke on the behalf of the council subcommittee in making recommendations for selection for Advisory Boards and Commissions. Councilmember Lessner indicated that the subcommittee recommended that Ron Kasian be appointed to fill one vacancy on the Technology Board with his term expiring in 2015.

Councilmember Powell made a motion to approve Ron Kasian to serve on the Technology Board. The motion was seconded by Councilmember Samuels and passed unanimously.

Councilmember Lessner then indicated the subcommittee recommended Don Braun to serve on the Community Development Corporation and the Economic Development Corporation to replace Chuck Williams who has served for 12 years. He also indicated that the subcommittee recommended reappointing Frank O'Reilly and Sim Israeloff to serve on EDC and the CDC.

Councilmember Samuels made a motion to approve recommendations made on selection of EDC/CDC board members. Councilmember Powell seconded that motion, and the motion was unanimously approved.

WATER CONSERVATION PLAN:
Adam Wilbourn, Assistant to the Town Manager, reviewed the draft updates to the water conservation and drought plan for the town. He reviewed the provisions of the updated ordinance and outlined the concepts that the North Texas Municipal Water District has recommended be included. Councilmembers raised several issues with the draft as presented, including the need to move from 4 to 3 stages, and requested that the staff develop additional information regarding the changes. Mrs. Couch indicated that the District would be invited to attend a meeting to better answer the Council's questions.

Councilmember Hendricks made a motion to table the item. Councilmember Lessner seconded that motion, and the motion was unanimously approved.

STRATEGIC PLAN-2014:
Julie Couch, Town Manager, provided Council with a revised copy of the Strategic Plan discussed during this year's retreat. Mrs. Couch asked Council to consider approving the updated version if there were no further suggestions.

Councilmember O'Reilly made a motion to approve the changes to the 2014 Strategic Plan, Councilmember Hendricks seconded that motion, and the motion was unanimously approved.

SPECIAL EVENTS:
Mrs. Couch provided background regarding the proposed ordinance to establish a permanent events committee. The Council had discussion regarding provisions of the ordinance and the staff commitment to such a committee.

Councilmember Samuels made a motion to approve the Ordinance to establish a permanent committee. Councilmember O'Reilly seconded that motion, and the motion was unanimously approved.

REPORTS FROM STAFF/TOWN COUNCIL: Receive reports from Staff or the Town Council about items of community interest.

Ray Dunlap, Economic Development Manager, reported that invitations will go out for the Volunteer Appreciation Banquet to be held on August 15, 2014. He also reported that Cane Rosso's oven should arrive in Houston by the end of July, and then it will be heading to Fairview.

Councilmember Adler asked Town Engineer, James Chancellor, for an update on the 2 pipelines being installed in Collin County.

Mrs. Couch reported that there will be a budget work session on August 4, 2014.

Councilmember Lessner stated that there will be a homeowners' meeting at Town Hall on July 16, 2014 with the Texas Municipal Water District to discuss conservation and the state of the District.

There being no further discussion, Mayor Culbertson adjourned the meeting at 10:49 p.m.

DARION CULBERTSON, MAYOR

ATTEST:

Caiti Scalley

Caitlin Scalley, Interim Town Secretary

TOWN OF FAIRVIEW