TOWN COUNCIL
MEETING MINUTES
January 7, 2014

The Town Council met in regular session on Tuesday, January 7, 2014 at 6:30 p.m. at 372 Town Place, Fairview, Texas. Those present were Mayor Darion Culbertson, Council Members Ron Samuels, Jim Cunningham, Frank O'Reilly, Henry Lessner, Paul Hendricks and Mary Price; Town Manager, Julie Couch; Town Engineer, James Chancellor; Economic Development Manager, Ray Dunlap; Assistant to the Town Manager, Adam Wilbourn; Planning Manager, Ken Schmidt; Chief Financial Officer, Jason Weeks; Town Secretary, Michelle Lewis Sirianni; and Town Attorney, Clark McCoy.

Mayor Culbertson called the meeting to order at 6:32 p.m. and declared a quorum was present.

The council then adjourned into executive session at 6:33 p.m. to consult with legal counsel regarding pending or contemplated litigation and economic development.

At 7:38 p.m. Mayor Culbertson reconvened back into regular session and invited everyone to stand for the Pledge of Allegiance.

CONSENT AGENDA: All items listed under the Consent Agenda are considered routine and will be acted on by one motion, with no separate discussion of these items. If discussion is desired, an item may be removed from the consent agenda and be considered separately. A) Approve minutes of the December 3, 2013 regular council meeting. B) Approve minutes of the December 16, 2013 joint council meeting. C) Approve an Amended Plat for the Remington Park addition to provide for a public utility easement on Lots 1-4. D) Approve a Final Plat for a 9.994± acre tract known as the Haines Addition.

Mayor Pro Tem Lessner requested to pull item A.

Mayor Pro Tem Lessner made a motion to approve items B, C, and D. Councilman Hendricks seconded that motion and the motion was unanimously approved.

Mayor Pro Tem Lessner stated in regards to item A on page eight, it should refer to Stacy Road and not Country Club in Councilman Hendricks statement.

Mayor Pro Tem Lessner made a motion to approve item A as amended. Councilman O'Reilly seconded that motion and the motion was unanimously approved.

INTERLOCAL AGREEMENT WITH CITY OF ALLEN: Discuss and consider authorizing the Town Manager to enter into an interlocal agreement with the City of Allen regarding sewer connection on Stacy Road.

Mr. Chancellor stated that the City of Allen has agreed to receive sanitary sewer from the LDS church, which will require an interlocal agreement to address details of maintenance, etc. Mr. Chancellor stated that town staff is asking council to approve this action as well as authorize the town manager to negotiate and execute an interlocal agreement for this sewer discharge.

Councilman O'Reilly made a motion to approve the LDS church to discharge sanitary sewer into Allen and authorize the town manager to negotiate and execute an interlocal agreement with the City of Allen. Mayor Pro Tem Lessner seconded that motion and the motion was unanimously approved.

NAMING OF TOWN HALL ENTRANCE DRIVE: Discuss and consider donating the naming rights to the entrance of Town Hall and take any necessary action.

Mr. Dunlap stated that each year the City of Allen has allowed as part of the Chamber of Commerce to auction off the naming rights to the street that serves as the entrance to the city's Joe Farmer Recreation Center. Each year the auction winner gets to name the street and the city puts up a new street sign. Mr. Dunlap stated that he would like council to consider something similar and use the driveway at Town Hall. This would be an annual event and would cost approximately $30-50 per year.

The council discussed concerns regarding street naming and location with the possibility of the unintended consequences.

Mrs. Couch stated that staff could look for another possible location within town.

Council took no action on this item.

TOWN'S INVESTMENT POLICY: Discuss and consider a resolution approving the town's investment policy and take any necessary action.

Mr. Weeks stated that the last formal adoption of the town's investment policy was in November 2011, and based on current provisions of the Public Funds Investment Act of Texas Government Code Chapter 2256, town staff has revised the entire Investment Policy for review and incorporated the GTOT Investment Policy Certification criteria as the guidelines for the revision. Mr. Weeks stated that updating the policy will address criteria such as policy statement, scope, general objectives, investment strategies, etc.

There are no changes on authorization, but by updating the policy it will provide more detailed language and direction. The policy also includes a glossary that will be beneficial to provide investment terminology that is prevalent in the public investing industry. Mr. Weeks requested council to approve the resolution updating the town's investment policy.

Mayor Pro Tem Lessner made a motion to approve a resolution adopting the town's revised investment policy. Councilman Samuels seconded that motion and the motion was unanimously approved.

TOWN ELECTION'S: Discuss and consider town elections and take any necessary action.

Mr. Wilbourn stated that the council wanted town staff to explore the possibility of adding Town Hall as a voting location for Election Day. Mr. Wilbourn stated that starting with the May 2014 Election; voters will now be able to vote at any location that participates in centralized voting, which includes most of the jurisdictions in Collin County. Mr. Wilbourn reviewed cost scenarios with different options based on conducting elections using Town Hall and not using Town Hall, as well as with comparisons on cost sharing with LISD and no cost sharing.

The consensus of the council was to explore the option of using Town Hall for Election Day voting with no cost to the town, as well as identify other Election Day voting locations nearby.

ICE STORM IMPACT: Discuss impact of ice storm and take any necessary action.

Mrs. Couch stated that Republic was able to begin collecting material in advance of the normal pick up and staff is estimating that it will take an additional four weeks to complete the clean-up with the goal of completing the work by the end of the month.

Councilman Hendricks if the impact has created any public safety issues or is there any preventive measures to be less hazardous and/or costly. Mrs. Couch responded that town staff will be looking to update the Emergency Management Plan and will then be able to put information on the website in terms of what to expect the next time an event like this should happen. It was noted the town has no formal contracts with any shelters.

Councilman Cunningham suggested the town use the electronic sign to advertise the information on the brush pick up along with using the website, Nixle, e-blast, etc.

UPCOMING MEETING DATES: Discuss upcoming meeting dates and take any necessary action.

The council discussed upcoming meetings dates that will be taking place in the next few months regarding the update to the CPDD, the update to the land use plan, as well as the park and trail plan, and the economic plan. The joint meetings will include the Planning and Zoning Commission, the Economic Development Corporation, and the Parks and Recreation Board.

CITIZENS INPUT:

No comments were made.

REPORTS FROM STAFF/TOWN COUNCIL: Receive reports from Staff or the Town Council about items of community interest.

Mr. Dunlap noted that the Fairview Half will be April 5th and registration is open, and the Destination Fairview Committee is actively meeting and planning town events.

Mr. Chancellor provided brief construction update on SH 5 as well as an update regarding the NTMWD water line from Texoma to Wylie.

At 8:45 p.m. Mayor Culbertson adjourned the meeting.

DARION CULBERTSON, MAYOR

ATTEST:

Michelle Lewis Sirianni

Michelle Lewis Sirianni, Town Secretary

TOWN OF FAIRVIEW